



**Board Meeting Minutes  
Via Teleconference**

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**July 17, 2012**

**Present:**

Doug Kipp, Chair, District 4 Board Member  
Beverley Harris, Vice-Chair, District 2 Board Member  
Agnes Fridl Poljak, District 1 Board Member  
Robert Crague, District 5 Board Member  
John Hope, District 6 Board Member  
Jerry Casanova, District 7 Board Member  
Onnolee Osbourne, District 8 Board Member  
Penny Denton, Board Member  
Jeff Slater, Board Member  
John Scholtens, Board Member (joined at 8:13pm)

**Regrets:**

Blair Tymchuk, District 3 Board Member  
Kris Gustavson, Board Member

**Staff:**

Bob Nakagawa, Registrar  
Suzanne Solven, Deputy Registrar

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**Vision:** As the medication experts, registrants are professionals who apply their full knowledge, skills and abilities to achieve the best possible healthcare results through patient-centered care.

**Mission:** *To protect the public by ensuring that College registrants provide safe and effective pharmacy care to help people achieve better health.*

**Our Values:**

- Interactions will be handled ethically with respect and dignity while ensuring confidentiality.
- Integrity, honesty, accountability, transparency and responsiveness in all that we do.
- A culture of collaboration, learning and openness to change.



**WELCOME AND CALL TO ORDER**

Meeting convened at 8:01 pm.

**AGENDA**

**Proposed Agenda**

1. Bylaw Changes to Permit Pharmacy Students to Administer Injections
2. Inquiry Committee Appointment Update
3. Call for Agenda Items for September 2012 Board Meeting

**1. BYLAW CHANGES TO PERMIT PHARMACY STUDENTS TO ADMINISTER INJECTIONS**

**DISCUSSION POINTS:**

- The Board was pre-circulated the following revised documents:
  - Health Professions Act (HPA) Bylaws
  - Terms of Reference for the Injection Drug Administration Committee
  - HPA Bylaws – Schedule F, Part 4 – Certified Practice, Drug Administration by Injection - Standards, Limits and Conditions for Immunization
  - UBC Information Briefing Note from the Associate Dean, Practice Innovation Faculty of Pharmaceutical Sciences
- The Chair opened up discussion about the proposed changes as identified in the pre-circulated documents
- A Board member requested clarity regarding:
  - the training required for students, that it was equivalent to the training required for pharmacists; the Registrar confirmed that the training is to be equivalent
  - that the supervision of the students should be by pharmacists or other healthcare providers that are themselves certified to provide injections; the Registrar noted that this change would be made to provide clarity in this regard in the bylaws
  - that the CPR and first aid certification was also required for students; the Registrar confirmed that it was.
- A Board member questioned whether definitions need to be provided in the definition section of the bylaws to define limited, temporary and student registrants; the Deputy Registrar advised that this would be brought forward to the larger bylaw review that is currently taking place for consideration.
- A Board member questioned why the authority was only limited to immunizations; the Registrar provided background on this issue and noted that the staff are currently reviewing this issue.

**It was moved, seconded that:**



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The Board approve, for the purposes of public posting, the drafts as amended to the HPA Bylaws, HPA Bylaws – Schedule F, Part 4 – Certified Practice, Drug Administration by Injection – Standards, Limits and Conditions for Immunization and the Injection Drug Administration Committee Terms of Reference to permit limited, temporary and student pharmacists the authorization to apply for certification of injection.

**The motion was CARRIED**

**2. INQUIRY COMMITTEE APPOINTMENT UPDATE**

**DISCUSSION POINTS:**

- The Board Chair identified that at the June 15, 2012 Board meeting, an oversight occurred with respect to the reappointment of the current Inquiry Committee Chair, public member Gordon Eddy.
- The Board Vice-Chair identified that Mr. Eddy is still interested in participating on the committee and would be willing to continue as Chair.

**It was moved, seconded that:**

The Board remove Bev Harris as the Chair of the Inquiry Committee and reappoint Gordon Eddy to the Inquiry Committee, and reappoint Gordon Eddy as the Chair of the Inquiry Committee.

**The motion was CARRIED**

**3. CALL FOR AGENDA ITEMS FOR SEPTEMBER 2012 BOARD MEETING**

**DISCUSSION POINTS:**

- Chair Kipp requested that any agenda items for the September Board meeting be forwarded to the Registrar with a copy to the Chair.

**4. ADJOURNMENT**

- The Board Meeting adjourned at 8:20 pm.