

1. Welcome

Present:

Erica Gregory, President & District 4 Councilor
Agnes Fridl Poljak, District 1 Councilor
Bev Harris, District 2 Councilor
Barry Wilson, District 3 Councilor
Chris Hunter, District 5 Councilor
Dennis Primmatt, District 7 Councilor
Marina Ma, Government Appointee
Michael MacDougall, Government Appointee
John Scholtens, Government Appointee

Staff:

Marshall Moleschi, Registrar
Suzanne Solven, Deputy Registrar
Lori DeCou, Communications Director
Lori Tanaka, Administrative Assistant

Invited Guests (at various times):

Sheryl Peterson, Assistant Director, UBC CPPD
Marnie Mitchell, CEO BCPhA
Bob Nakagawa, Assistant Deputy Minister, Ministry of Health

Regrets:

James Kim, District 6 Councilor
Margaret Cleaveley, Government Appointee
Robert Sindelar, Dean of Pharmaceutical Sciences

2. Call to Order

- President Gregory called the meeting to order at 9:02 a.m.
- She stated the college mission statement:

To ensure British Columbia pharmacists provide safe and effective pharmacy care to help people achieve better health.

3. Agenda

It was moved, seconded and carried that the following items be added to the agenda:

- Follow-up to correspondence from the college regarding PDAP
- Follow-up to correspondence sent to council regarding statistical analysis of PDAP
- Status report on PHN data integrity improvement project
- Follow-up from February 15, 2008 council meeting regarding tobacco legislation
- Follow-up from November 23, 2007 council meeting regarding confidential correspondence
- Internet pharmacy spam/email
- Councilor email distribution

The agenda was approved with the additions noted.

4. Approval of Previous Meeting Minutes

- The minutes of the February 15, 2008 council meeting were approved with the following change:
 - Strategic and Policy Matters: 5.1: Goal 1: Objective 1: Regulated Pharmacy Technicians Initiative:
 - remove *“Those who are currently”* from the first paragraph after point #2 to more clearly reflect the fact that the regulation of pharmacy technicians will be done on a voluntary basis.

5. Strategic and Policy Matters

GOAL 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 1

Develop a model for pharmacy technician regulation and integrate into college processes/programs.

- ❖ Report on Action Plans – Registrar

Regulated Pharmacy Technicians Initiative:

The registrar reminded council that the regulation of pharmacy technicians, which will be done on a voluntary basis, is a national initiative that has been underway for several years with participation from the majority of provinces, each at various stages of development. College staff, inline with the current college strategic plan, is actively engaged in the process and has been working in collaboration with a number of national organizations and other pharmacy regulatory authorities.

Current milestones and next steps include:

- Competencies, Standards of Practice, Code of Ethics development (2008)
 - Accredited education program (2008)
 - Bridging processes/programs (2008)
 - National entry-to-practice exam (2009)
 - Registered pharmacy technician graduations (2010)
- ❖ Policy Revision / New Policy Development – none to present

Objective 2

Develop a framework/model (and supporting associated legislation) for ensuring advanced professional practice in a manner that supports pharmacists in the delivery of consultation, cognitive services, medication management, and dispensing services.

- ❖ Report on Action Plans – registrar

Medication Management Initiative:

The registrar provided an update on the progress of the medication management initiative since the February 15, 2008 council meeting. As follow-up to the throne speech, the government introduced Bill 25 – the Health Professions (Regulatory Reform) Amendment Act to the legislature. The act formalizes the pharmacists' authority to renew routine prescriptions by amending legislation to include the phrase "*renew a prescription*" which demonstrates growing support for the role of pharmacists as medication experts. The government is currently leading consultative sessions with all key stakeholders, including the college, to work through the details.

In addition to the above mentioned the registrar reported to council that the college is in its final stages of development of the required manual for PPP-58 and supporting communication materials. Prior to this meeting, councilors received draft version #5 of the orientation manual for discussion and feedback at this meeting. Overall, councilors expressed their support of the document and commented on its thoroughness. Specific feedback and suggestions were taken by college staff and will be incorporated into the final edits. The college is proceeding with its plans to roll this out to BC pharmacists via a series of road show events over the coming months.

Mandatory Medicine incident reporting:

At its February 15, 2008 meeting, council requested that the registrar develop a list of issues and give insight or recommendations on development of mandatory medication incident reporting. The registrar has tasked the college's Quality Outcome Specialist group with researching information from other provincial jurisdictions and developing tools to assist pharmacists in reporting medication incidents. Council was also reminded that the QOS's regularly check for a medicine incident reporting process in their routine site visits. It was agreed that this would be satisfactory at this time.

- ❖ Policy Revision / New Policy Development

Objective 3

Identify and support initiatives that ensure that the skills of pharmacists and pharmacy technicians are developed in accordance with the scope of practice

Stream 1: Quality Assurance

- ❖ Report on Action Plans – registrar

CE option to PDAP:

The registrar provided council with an update on the development of the CE-Plus tool which is on target for inclusion into Phase II of the 2006 Cycle, starting in September 2008. The working group has developed a draft CE-Plus tool which received preliminary endorsement by the Board of Examiners (BOE) and is being piloted by select registrants including councilors.

One of the unique features of the CE-Plus tool is that it has been specifically designed to recognize all types of professional learning. Not just accredited CE courses but also non-accredited courses, research, self-study programs, reading materials and even focused discussions with colleagues and/or experts. Once revisions to the tool, following the pilot, have been incorporated, the next step will be to officially present the CE-Plus tool to the BOE. The final step will then be a joint presentation from the working group and the BOE with recommendations to council at the June 27th council meeting.

Follow-up to correspondence from the College regarding PDAP:

The merits of a piece of correspondence regarding non-participation in Phase I of the 2006 Cycle of PDAP were questioned by council. Through discussion it was determined that a few council members were under the understanding that if a registrant failed to participate in PDAP they would automatically move into Phase II. The registrar clarified legislation dictates that participation in PDAP is mandatory and in order to move to Phase II you must first participate in Phase I. The registrar also informed council that this was routine correspondence that was sent to 65 of the approximately 1800 registrants currently selected in the 2006 Cycle of PDAP who had missed the deadline for participation of February 29, 2008. The letter outlined the final options available for those registrants to comply with their legislated requirement to participate in PDAP which included the addition of a final Knowledge Assessment sitting.

At the time of the council meeting all but 5 of the 65 registrants had responded to the correspondence and the college was continuing to follow-up with those outstanding to ensure every opportunity was given for them to comply.

Letter from Dennis Primmatt regarding statistical analysis of PDAP

Approximately one year ago an email was received by the college via council from Dennis Primmatt offering his expertise in the area of statistical analysis to validate the current statistical analysis process of PDAP. It was discovered that a formal response was never given and the councilors had a lengthy discussion resulting in the following motions:

It was moved and seconded that:

- We accept Councilor Primmet's offer to validate the statistical analysis process of PDAP and to provide him with any and all information that he may require.

Motion defeated

It was moved, seconded and carried that:

- Council directs the registrar to conduct an external review of the validity of the statistical analysis process of PDAP.

Stream 2: Professional Conduct Review**Professional Conduct Process Review:**

The registrar reported that work in this area continues as reported at the February 15, 2008 council meeting.

Stream 3: QOS**Methadone Pharmacy Services:**

The registrar reported that the college has visited two Vancouver pharmacies and consulted with the RCMP regarding the theft of methadone. The college has also been working closely with the Vancouver Police on a range of issues including unlabelled methadone bottles dispensed and unauthorized carries. The college is also in the process of investigating the issue of cash inducements.

Stream 4: Registration**Gap analysis of current and new (HPA) legislation:**

The registrar reported that the college has reviewed the draft HPA bylaws with SPEP/CP3 on areas related to student and intern registration categories. The college has been actively participating in meetings regarding development of consistent processes for administering the internship program and identifying external sources for practical training insurance coverage.

Objective 4

Ensure the college transitions from the Pharmacists, Pharmacy Operations and Drug Scheduling Act (PPODSA) to the Health Professions Act (HPA) and the Pharmacy Operations and Drug Scheduling Act (PODSA).

- ❖ Report on Action Plans – Registrar/Deputy Registrar

Draft New Legislation:

The Deputy Registrar reported that the college has met with legal counsel to continue drafting new bylaws and practice standards. The college has also met with MOH/eDrug staff to review bylaw changes which will be necessary for PharmaNet2.

- ❖ Policy Revision / New Policy Development – none to present

GOAL 2

The college sets standards and conditions to ensure that emerging technologies and changes to pharmacy processes contribute to safe and effective pharmacy care.

Objective 1

Define the college's regulatory role in overseeing pharmacy technology and pharmacy processes.

- ❖ Report on Action Plans – no activity to report

Objective 2

Develop a policy framework for the approval of pharmacy technologies and practice processes. (I.e. guidelines, standards of practice)

- ❖ Report on Action Plans – Registrar

Develop/revise legislation to reflect new technologies (i.e. PharmaNet2):

The registrar reported that the college has been heavily involved in a number of meetings with eDrug committees regarding such topics as eHealth impact on community pharmacy, and drug price information.

PHN Data Integrity Improvement Project

The deputy registrar reported that we have now received the draft report from the consultant including over 100 recommendations which are in the process of being ranked and prioritized. There will be one final version before it is signed-off on by the college which is anticipated to be by the end of May.

- ❖ Policy Revision / New Policy Development – none to present

GOAL 3

The public, government, health care professionals, and registrants understand the role and value of the pharmacist.

Objective 1

Develop a comprehensive cost effective communication strategy.

- ❖ Report on Action Plans – director of communications

Website and Rebrand Projects:

The director of communications reported that work is currently underway with respect to enhancements to the college website and potential rebrand initiative.

- ❖ Policy Revision / New Policy Development – none to present

Objective 2

Implement communication plans.

- ❖ Report on Action Plans – director of communications

Communication Plans:

The director of communications reported that there are a number of communication plans pertaining to individual college initiatives (i.e. medication management PPP-58, regulated pharmacy technicians, CE-Plus rollout, eDrug, etc.) and all are in various stages of development.

CPBC Annual Awards:

The director of communications reminded council that for the past 5 years the college has facilitated an awards program designed to support the Framework of Professional Practice and recognizing excellence in pharmacy practice. Due to the increased challenge of finding quality nominees along with a possible conflict of interest should a recipient receive a complaint against them in future, the college recommended the following motion:

It was moved, seconded and carried:

- To accept the recommendation to eliminate excellence in practice awards but keep the remaining categories as outlined in DO-5a of the briefing note presented to council.

Tobacco Legislation

Council requested that the college communicate its' disappointment at not being included as one of the restricted operations in the sale of tobacco. The registrar confirmed that he will continue to put forward the college's position to continue to be proactive in prohibiting pharmacies from selling tobacco products in accordance with Professional Practice Policy-1.

- ❖ Policy Revision / New Policy Development – none to present

6. Consent Items – Registrar

- ❖ No new items

7. Council Governance & Development

Guest Speaker:

Bob Nakagawa, Assistant Deputy Minister (ADM), Ministry of Health:

Council had a rare opportunity to hear an informal presentation and ask questions of Bob Nakagawa, ADM Pharmaceutical Services for the Ministry of Health. Bob, a pharmacist himself, provided an overview of his area of responsibility and updated councilors on the many issues and opportunities currently facing the health care system in general and the pharmacy profession in particular.

Bob spoke favourably of the collaborative working relationship the ministry has with the college and stressed the importance of this as initiatives such as; medication management, regulated pharmacy technicians and PharmaNet2 evolve the pharmacists' role in the delivery of better health care for British Columbians.

Committee Appointments:

Community Practice Committee:

The registrar reported, as per Council Governance Policy re: Committees, that Gurpreet Sekhon was appointed to the Community Practice Committee for a 3-year term by the committee chair.

Board of Examiners:

The registrar reported, as per Council Governance Policy re: Committees, that Sandi Hutty was appointed to the Board of Examiners for a 3-year term as a faculty representative by the committee chair.

Committee Chair Appointments:

Resolution Committee:

It was moved, seconded and carried:

- To accept the appointment of Margaret Cleaveley to the Resolutions Committee for a 3-year term.

CPhA and BCPhA - councilor per diem:

It was moved, seconded and carried that:

- The college will cover the expense of the president's dinner at the CPhA conference and provide a per diem for each of the official days of the BCPhA conference that a councilor attends.

Confidentiality

- The registrar reported that the college staff has been advised to not include the marking 'confidential' on all outgoing correspondence. The registrar will reinforce this at the next college staff meeting.

Internet pharmacy spam/email:

- The registrar reported that there is an illegitimate pharmacy internet site claiming to be licensed with the college. Council was advised that all victims have been sent letters encouraging them to contact their local authorities to report this crime. All councilors were asked to forward all complaints in this area directly to the registrar.

Councilor email distribution list:

- Council requests that the college send out one standard and accurate distribution list containing all of the councilor's email addresses. The registrar will ensure an updated email list be sent to all councilors.

8. Council Assessment and Appraisal

- The president adjourned the meeting at 3:50 pm.