

# Meeting of the Council

20 June 2003

**Present:**

President and District 4 Councillor Erica Gregory, District 1 Councillor Wayne Rubner, District 2 Councillor Amin Bardai, District 3 Councillor Caren Heughan, District 5 Councillor Janice Reynolds, District 7 Councillor Carol Gee, and Government Appointees Gurmeet Gill, Jo Ann Groves, Marina Ma and Peter Rubin.

**Regrets:**

Faculty of Pharmaceutical Sciences Dean Robert Sindelar and District 6 Councillor John Hope.

**Early Departure:**

District 5 Councillor Janice Reynolds left the meeting at 4:25 p.m.

**Staff (at various times):**

Registrar Linda Lytle, Deputy Registrar Brenda Osmond and Administrative Assistant Kelly Baker-Pabla.

**Guests (at various times):**

Janice Moshenko, Director, Continuing Pharmacy Education.

**CALL TO ORDER**

President Gregory called the meeting to order at 2:25 p.m.

She stated the new College mission statement:

*To ensure British Columbia pharmacists provide safe and effective pharmacy care to help people achieve better health.*

and her personal mission statement:

*To positively support the pharmacists of BC in achieving safe and effective pharmacy practice outcomes for the people of British Columbia.*

New government appointee Jo Ann Groves was welcomed to the Council meeting.

The President reviewed the four communication quadrants, which were introduced at the April 2002 workshop: work/career, relationships, community and personal. Each Councillor was asked to update the group, providing brief information pertaining to each of the four quadrants.

## **AGENDA AND TIMETABLE**

The following items were added to the agenda

- 7.04 BC Teachers Federation request for support
- 7.05 College Place Joint Venture update

## **MINUTES OF PREVIOUS MEETING**

The minutes of the 2 May 2003 Council meeting were approved by consensus.

## **OUTCOME DEVELOPMENT ISSUES**

### **Product Endorsements and Testimonials by Pharmacists**

Further to Council's request at its May meeting, Registrar Lytle presented details of the College of Physicians and Surgeons of BC's policy references to product endorsements and testimonials by physicians. Because there had been no opportunity to obtain further feedback from CPBC's Ethics Advisory Committee, Council agreed with a suggestion to table the topic until the September Council meeting.

## **MONITORING ACTIVITIES**

### **Registrar's Executive Report**

Registrar Lytle provided monitoring reports and updates on the following topics:

#### ***Stakeholder relations***

Activities and events relating to stakeholder relations were provided for the information of the Councillors.

#### ***Practice standards: General***

Activities and events relating to practice standards: general were provided for the information of the Councillors.

#### ***Practice standards: Professional Development and Assessment Program***

The Registrar provided an update on the 18 Professional Development and Assessment Program orientation sessions held around the province during April, May and June, as well as plans for the next steps in the implementation process.

### ***Appeals for assessment results***

Full compliance with this policy requirement was reported.

### ***Professionalism***

Various activities relating to the promotion of professionalism were reported.

### ***Professionalism (extension)***

Council considered a number of award recommendations proposed by the Registrar.

### ***Certificate of Merit***

*It was moved, seconded and carried.*

Council approves the following individuals to receive the Certificate of Merit to recognize their service to the profession.

Betty Nielsen	Inquiry Committee member since 1996
Allen Jang	Inquiry Committee member since 1997
Barbara Thompson	Inquiry Committee member since 1998

***Bowl Of Hygeia Award.*** The Bowl of Hygeia Award selection committee will present its selection at the upcoming teleconference meeting of the Council in mid-July.

***Fifty-Year Practice Award.*** Council discussed the continuing relevance of the Fifty-Year Practice Award and decided to restructure and rename it. Council agreed that a special one-time recognition certificate would be presented to BC pharmacists who have been registered to practice pharmacy in a Canadian jurisdiction for 45 years or more. The award will be presented at this year's annual general meeting or at the BC Pharmacy Conference in accordance with the recipients' wishes. Council requested that Registrar Lytle develop options for a new award to replace the Fifty-Year Practice Award in 2004.

***Past- President's Plaque.*** The Bristol-Myers Squibb past-president's plaque will be presented to Erica Gregory at the annual general meeting in November.

The Council decided to decline the Bristol-Myers Squibb Past-President's Plaque, beginning in 2004 enabling the College to be the sole provider of such recognition to avoid conflict of interest perceptions by College stakeholders.

***Certificates of Recognition.*** Certificates of Recognition will be presented to retiring Councillors at the annual general meeting in November.

### ***Financial Health: College***

Registrar Lytle advised that a teleconference would be required in order for the Audit Committee to present its report on the College's 2002-2003 audited financial statements to Council for final approval.

The Registrar requested further review of the investment criteria policy to clarify the intent of the May 2003 amendment by removing Point 2. Council agreed by consensus to approve the proposed change to policy statement COC-3. The revised policy is attached to these minutes as Appendix 1.

A resolution regarding electronic banking was referred to the Registrar for additional details regarding security issues. It will be discussed at the upcoming teleconference meeting to be held in mid-July.

### ***Office Operations: Registration fee reduction***

The Registrar reported her compliance with the requirements of Policy COC-9e.

### ***Delegation of approval of collaborative agreements***

The Registrar reported her compliance with the requirements of Policy COC-14.

### ***Committees***

*It was moved, seconded and carried.*

Council appoints Janice Munroe to the Inquiry Committee for a one-year term, effective immediately.

### ***Relationship with the public and other key stakeholders***

Activities and events relating to relations with the public and other key stakeholders were provided to demonstrate compliance with the policy.

### ***Sale of Tobacco Products by Pharmacies***

Activities and events relating to sale of tobacco products by pharmacies were provided to demonstrate compliance with the policy.

### ***Task Group Monitoring Reports***

The Council –appointed task group noted compliance with the following policies

COC-1	Employee Relations
CSR-3	Executive Performance Review

## **Board of Examiners Monitoring Reports**

Erica Gregory, on behalf of the Board of Examiners, noted compliance with the following policy:

COC-9d            Office operations: Assessment instruments

## **Council Monitoring Reports**

Council noted compliance with the following policies:

GP-1              Council Job Description  
GP-3c-13        National Association of Pharmacy Regulatory Authorities Council

## **NONPOLICY DECISIONS**

### **Clozapine Interchangeability**

Representatives of Novartis Pharmaceuticals Canada Inc. presented to the Council on the topic of clozapine interchangeability, arising from the earlier report to Council that the Drug Advisory Committee's review has indicated that the currently marketed generic and brand name products are interchangeable in accordance with the definition in the *Pharmacists, Pharmacy Operations and Drug Scheduling Act*.

Following a discussion about the information provided by Novartis representatives, Council decided not to take any further action and to maintain its earlier endorsement of the interchangeability status of Novartis' and Genpharm's products.

The Registrar updated the Councillors on a national initiative to develop a harmonized national approach to drug interchangeability. Health Canada conducts vigorous reviews of part of its approval process and, if its standards are met, denotes them as being bioequivalent to a Canadian reference product. Health Canada has now addressed the issues previously identified by the provinces as the reasons for provincial reviews following the federal review.

### **Pharmacy Corporate Directors**

Registrar Lytle reported that a pharmacy chain administrator requested consideration be given to amending the legislation remove the requirement that a majority of the board of directors of corporations that own pharmacies be registered pharmacists. He has suggested that the requirement is creating difficulties for non-pharmacist owners who are having difficulty convincing pharmacists to serve as directors due to increased awareness of legal liabilities.

Ms. Lytle advised Council that removing the pharmacist registration requirement of Bylaw 5(25)(2)(b) would not absolve the corporate directors of the requirements of Bylaw 22(1)(b)(ii) which requires the pharmacy to be "under the actual management of a pharmacist," who would have the authority to ensure compliance with all College requirements.

It was noted that the new Professional Development and Assessment Program affidavit process would not address concerns relating to non-pharmacist owners. Council requested that the Registrar proceed with the development of options for Council's consideration at its November 2003 meeting.

## Fee Schedule

The Registrar advised that the wording of a May 2003 Council resolution needed to revert to reference to the "Forensic Assessment" instead of the "Jurisprudence Examination", due to other references in the Act and Bylaws.

*It was moved, seconded and approved by consensus.*

That the bylaws of the Council of the College of Pharmacists of British Columbia be amended by the deletion from the Assessment fees section of the Fee Schedule:

Forensic	\$80
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And by the addition of:

Forensic (Vancouver administration centre)	\$100
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Forensic (other administration centres)	\$175
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## BC Teachers' Federation

The BC Teachers Federation has invited the College to join its protest against Bill 51, Teaching Professions Act, 2003. The request will be discussed at the July teleconference meeting of the Council.

## Joint Venture Update

Amin Bardai, Council's representative to the College Place Joint Venture Building Committee, presented an update regarding the committee's last meeting.

Councillor Bardai suggested that Council form a task group to consider the issues surrounding the planned transfer of the 70% College Place ownership by the College Dental Surgeons of BC to the Association of Dental Surgeons of BC. The Councillors decided that a task group was not required and requested that Mr. Bardai continue to serve as the JVBC-CPBC liaison with Linda Lytle serving as the staff resource on the transfer issue.

## ADJOURNMENT

The meeting was adjourned at 5:30 p.m.

With respect to the actual, ongoing condition of the organization's financial health, the Registrar shall protect the organization from risk.

Accordingly, s/he may not:

1. Expend more funds than established by the Council's debt guideline as outlined below.
  - a. Indebt the organization in an amount greater than can be repaid within the conditions set by the Council.
  - b. Reduce the current assets at any time to less than that set by Council policy.
  - c. Allow legal, statutory and other operational financial requirements to become delinquent.
  - d. Allow actual allocations to vary essentially from Council priorities in outcomes policies.
2. The Council's investment objectives are:
  - Preservation of capital
  - Maximization annual income
  - Liquidity

The investment portfolio limitations are:

- a. Any fixed-income investment must meet at least one of the following criteria:
  - Government of Canada direct and/or guaranteed debt.
  - Provincial government direct and/or guaranteed debt not rated lower than "A" or equivalent by a major rating agency.
  - Municipal government direct and/or guaranteed debt not rated lower than "AA" or equivalent by a major rating agency.
  - Debt issued or guaranteed by the "Big 5" Canadian chartered banks, subject to the bank being rated not less than "A" or equivalent by a major rating agency.
  - Corporate direct and/or guaranteed debt not rated lower than "AA" or equivalent by a major rating agency.

A "major rating agency" is defined as one of: Standard & Poors, Moody's, Dominion Bond Rating Service, or Fitch Rating Agency.

*continued...*

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First approved: 02 May 97	Monitoring frequency: Meeting 4 (Annually) / Meeting 1, 2, 3, 4, 5 (Each Council)
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Reaffirmed: 16 Jun 00	Responsibility of: Auditor / Registrar

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IP:COC-3

- b. The overall portfolio allocations must adhere to the following sector guidelines:

Component	Minimum	Maximum
Government of Canada direct and/or guaranteed debt	0%	100%
Provincial government direct and/or guaranteed debt	0%	100%
Municipal government direct and/or guaranteed debt	0%	100%
Debt issued by a "Big 5" Canadian chartered bank	0%	100%
Corporate direct and/or guaranteed debt	0%	100%

3. Council designates the Registrar, Deputy Registrar, President and President-elect as signatories. Council directs that one signature be required on cheques in the amount of \$2000 or less, and that two signatures be required for cheques in amounts greater than \$2000.

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