

1. Welcome

Present:

President and District 1 councillor Randy Konrad; District 2 Councillor Bev Harris; District 3 councillor Barry Wilson; District 4 councillor Erica Gregory; District 5 Councillor Rita Thomson; District 7 councillor Carol Gee; Government Appointees Margaret Cleaveley, Michael MacDougall and John Scholtens

Staff:

Registrar Marshall Moleschi; Deputy Registrar Suzanne Solven; Executive Assistant April Lightbown

Invited Guests (at various times):

Dean of Pharmaceutical Sciences Robert Sindelar
Council-elect District 1 Agnes Fridl-Poljak
Council-elect District 5 Chris Hunter
Council-elect District 7 Dennis Primmatt
Dennis Verge, Deputy Registrar, Criminal Records Review Program
Lorraine Martin, Program Analyst, Criminal Records Review Program
Cathy Herb-Kelly, Catherine Herb-Kelly, QC Law Corporation
David Fielding, Associate Dean Academic/Professor & Chair - Div of Pharmacy Practice
Erika Maher, Northern Health
Greg Eberhart, Registrar, Alberta College of Pharmacists
Dianne Donnan, President, Alberta College of Pharmacists
Rick Siemens, Vice-President Alberta College of Pharmacists
James Krempien, President-elect Alberta College of Pharmacists
Jeff Whissel, Past-president, Alberta College of Pharmacists
Janice Moshenko, Director UBC CPPD

Regrets:

Government Appointee Marina Ma
District 6 councillor James Kim
Margaret Wing, Deputy CEO Alberta Pharmacists' Association

2. Call to order

- President Konrad called the meeting to order at 9:15 a.m.
- He stated the college mission statement:
To ensure British Columbia pharmacists provide safe and effective pharmacy care to help people achieve better health.

3. Agenda

3.1 New agenda format – president

- The President explained the new format of agenda which focuses on advancing strategic goals and policies. Operational items are handled by college staff. He also encouraged council to refer and familiarize themselves with the agenda setting document.

3.2 Confirmation of agenda

It was moved, seconded and carried that the following items be added to the agenda:

- Item 7.6
Confidential Correspondence
- Item 7.7
Letter regarding statistical analysis of PDAP
- Item 8.1
Report on Registrar’s performance appraisal - in camera
- The agenda was approved with additions.

4. Approval of Previous Meeting Minutes

- The minutes of the September 20 & 21, 2007 council meeting were approved by consensus.

5. Strategic and Policy Matters

5.1 GOAL 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

5.1.1. Linkage of existing desired outcomes to Goal 1

- At the September 2007 council meeting council directed the registrar to review the existing desired outcomes and to update and organize within the new strategic plan.
- The strategic plan is located on the college website at
- The registrar provided/ reviewed the updated document.

5.1.2. Objective 1

Develop a model for pharmacy technician regulation and integrate into college processes/programs.

5.1.2.1. Report on Action Plans

- At the September 2007 council meeting council directed the registrar to bring forward draft action plans to the November council meeting.
- The registrar provided/reviewed the action plan for Goal 1 / Objective 1.

5.1.2.2. Policy Revision / New Policy Development

5.1.2.2.1 Pharmacy Technician Information Sessions - update

- The registrar provided a report on the pharmacy technician information sessions.

5.1.3. Objective 2

Develop a framework/model (and supporting associated legislation) for ensuring advanced professional practice in a manner that supports pharmacists in the delivery of consultation, cognitive services, medication management, and dispensing services.

5.1.3.1. Report on Action Plans

- The registrar provided/reviewed action plan for Goal 1 / Objective 2.

5.1.3.2. Policy Revision / New Policy Development

5.1.3.2.1. Mandatory Professional Liability Insurance

- At the September 2007 council meeting council approved in principle the concept of mandatory professional liability insurance. Council requested that the registrar provide further information on the required type, a recommended implementation date and compliance method be brought forward to the November meeting.

It was moved, seconded and carried that:

- Council confirms that the minimum requirement for personal malpractice insurance of \$2 m shall be implemented with the passing of the HPA bylaws.
- Council confirms that the use of a declaration form at the time of registration renewal combined with a random auditing process involving approximately 10 per cent of the registrants each year will ensure compliance.

5.1.3.2.2. Pharmacy Bone Density Screening

Background

The College has received correspondence from the Deputy Registrar, Quality of Medical Performance Committee, College of Physicians and Surgeons, (CPS) regarding bone density screening clinics being conducted by pharmacists. The CPS is inquiring whether the *“College of Pharmacists has any position on a pharmacist interpreting heel bone densitometry readings when we feel that for physicians to interpret these results “expertise” is required”*.

It was moved, seconded and carried that:

- Council determined that no action from council will be taken in response to the letter received from the College of Physicians and Surgeons of BC.
- The registrar will look into reporting on bone density screening in a future Readlinks publication.
- The registrar will report back to CPSBC on council’s decision.

5.1.3.2.3. Late resolution request: Notification of pharmacy armed robberies

A resolution to the 116th annual general meeting arrived at the college office after the announced deadline for the receipt of resolutions. The resolution submitters have requested that council consider the topic of the resolution on a high-priority basis due to their concern about the urgent nature of the issue.

It was moved, seconded and carried that:

- Council refers the resolution to registrar who will report back to council at the next meeting.

5.1.4. Objective 3

Identify and support initiatives that ensure that the skills of pharmacists and pharmacy technicians are developed in accordance with the scope of practice

5.1.4.1. Report on Action Plans

- The registrar provided/reviewed action plan for Goal 1 / Objective 3.

5.1.4.2. Policy Revision / New Policy Development

5.1.4.2.1. Update on CE-Plus option development

- The registrar provided an update on the CE-Plus option development.

It was moved, seconded and carried:

- Council appoints Chris Hunter to the CE-Plus option selection committee.

5.1.4.2.2. PDAP AGM resolution

- A resolution to suspend the Professional Development and Assessment Program (PDAP) will be presented at the AGM on 24 November 2007. In order for council to make an informed decision on the future of the program, council received information on its statutory obligations under the Pharmacist, Pharmacy Operations and Drug Scheduling Act (PPODSA).

It was moved seconded and carried that:

- Option 3 be amended to read CE-Plus option.

It was moved that:

- Maintain timeline for current PDAP options of February 29, 2008 but allow, for those who choose (by December 31, 2007), participation in the new CE-Plus option.

MOTION DEFEATED

5.1.5. Objective 4

Ensure the college transitions from the Pharmacists, Pharmacy Operations and Drug Scheduling Act (PPODSA) to the Health Professions Act (HPA) and the Pharmacy Operations and Drug Scheduling Act (PODSA).

5.1.5.1. Report on Action Plans

- The registrar provided/reviewed action plan for Goal 1 / Objective 4.

5.1.5.2. Policy Revision / New Policy Development

- 5.1.5.2.1 The Deputy Director of the Criminal Records Review Program, Ministry of Public Safety and Solicitor General provided information on the process and requirements under legislation with respect to Criminal Records checks for all health professionals included under the Health Professions Act.

5.2 GOAL 2

The college sets standards and conditions to ensure that emerging technologies and changes to pharmacy processes contribute to safe and effective pharmacy care.

5.2.1. Linkage of existing desired outcomes to Goal 2.

- The registrar provided/reviewed updated document.

5.2.2. Objective 1

Define the college's regulatory role in overseeing pharmacy technology and pharmacy processes.

5.2.2.1. Report on Action Plans

- The registrar provided/reviewed action plan for Goal 2 / Objective 1.

5.2.2.2. Policy Revision / New Policy Development – none to present

5.2.3. Objective 2

Develop a policy framework for the approval of pharmacy technologies and practice processes. (I.e. guidelines, standards of practice)

5.2.3.1. Report on Action Plans

- The registrar provided/reviewed action plan for Goal 2 / Objective 2.

ACTION: Registrar to report back on eHealth, eDrug and invite Lesley Preston to a future meeting.

5.2.3.2. Policy Revision / New Policy Development – none to present

5.3. GOAL 3

The public, government, health care professionals, and registrants understand the role and value of the pharmacist.

5.3.1. Linkage of existing desired outcomes to Goal 3

- The registrar provided/reviewed updated document.

5.3.2. Objective 1

Develop a comprehensive cost effective communication strategy.

5.3.2.1. Report on Action Plans

- The registrar provided/reviewed action plan for Goal 3 / Objective 1.

5.3.2.2. Policy Revision / New Policy Development – none to present

5.3.3. Objective 2

Implement communication plans.

5.3.3.1. Report on Action Plans

- The registrar provided/reviewed action plan for Goal 3 / Objective 2.

5.3.3.2. Policy Revision / New Policy Development – none to present

5.4. Next steps in strategic plan development

5.4.1 Updated strategic plan document

- Revisions as discussed at the September 2007 council meeting have been completed and the desired outcomes mapped.

It was moved, seconded and carried that:

- Council approves the final version of the strategic plan for 2007-2012 as presented.

5.4.2. Continued role of consultant

- At the September 2007 council meeting council requested the registrar explore the continuing involvement of the consultant Sierra Systems over the next year as the new strategic plan is implemented.
- The registrar presented an updated report on the continued role of Sierra Systems.

6. Consent Items

It was moved, seconded and carried that:

Council approves that the B.C. Drug Schedule be amended as follows:

Deletion of:

- 3 Ibuprofen and its salts (when sold in strengths greater than 200 mg, but less than or equal to 400 mg per solid dosage form or per 5mL liquid dosage form)

7. Council Governance & Development

7.1. Review of committee governance

- The registrar provided an overview of the college committee governance.

7.2 Alberta College of Pharmacists

- Greg Eberhart, registrar, Alberta College of Pharmacists and members of the college's board attended the afternoon portion of the council meeting.
- This was an opportunity for council to discuss how both organizations can work together in the spirit of public protection, which includes sharing of resources, information and future program development.
- Alberta College of Pharmacist and College of Pharmacists of BC formalized the agreement by signing a Partnership Resolution.

7.3. Council meeting dates for 2007-2008

It was moved, seconded and carried that the council dates were approved with the following changes:

- February 15, 2008
- April 11, 2008
- June 27, 2008
- September 26, 2008
- November 21, 2008 (followed by college annual general meeting on November 22)

7.4. Government appointee to council

- The registrar announced new government appointee to council for one year, John Scholtens.

7.5. Financial Health

- The registrar provided the college's income statement as of September 30, 2007 (7 months)

It was moved seconded and carried that:

- Council accepts the 10-month income statement for information and that it be filed for audit at year -end.

7.6. Confidential Correspondence

- The question of the use of “confidential” on correspondence from the college was raised.

ACTION: The registrar advised that he would bring the issue to the next director’s meeting for assessment.

7.7 Letter regarding statistical analysis of PDAP

- Question was raised whether a particular piece of correspondence regarding statistical analysis of PDAP was ever responded to by the college.
- Concerns will be put into the review process in order to prevent any future occurrences.

8. Council Assessment and Appraisal

- The president adjourned the meeting at 4:50 pm

Report on registrar performance appraisal (in camera)