

# College of Pharmacists of British Columbia



## NOTARIZED AFFIDAVITS

A Notarized Affidavit is a written statement that is required if you are unable to provide the original document confirming facts of your application.

- 1) Name differences on Legal Documents
- 2) Certificate of Current Standing – Previously Registered
- 3) Certificate of Current Standing – Never Been Registered

### 1) Name differences on Legal Documents

If your current legal name on your birth certificate is different from the name on your supporting documents (ie. degree or certificate, PEBC letter, PR card, work permit etc.) and you are unable to provide the original document of your *marriage certificate* or *legal change of name document*, you will be required to complete a Notarized Affidavit with the following information:

#### **Sample:**

I, *<insert current name>*, of *<insert current address>*, born on *<insert date>*, solemnly declare that I am the same individual as stated in the following documents:

- List the names used and the type of document

I make this Affidavit to declare the inconsistencies with the names indicated on my documents.

AND I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**NOTARY PUBLIC/LAWYER INFORMATION:**

Declared or Sworn before me at *<insert city>* in the province of *<insert province>* this *<insert date>*.

Include notary public/lawyer signature and address



## 2) Certificate of Standing – Previously Registered

If you have ***previously been registered*** in the practice of pharmacy or another health profession in a Canadian or foreign jurisdiction and cannot obtain a letter of current standing from the regulatory body, you will need to submit a notarized affidavit with the following information:

### Sample:

I, *<insert current name>*, of *<insert current address>*, born on *<insert date>*, cannot provide a Certificate of Standing from *<insert all applicable regulatory bodies>* in *<insert city/ies, province/state, country>* because *<insert the reasons why a certificate of standing cannot be provided>*.

I solemnly declare the following **(include any of the below statements that apply)**:

- Completed and graduated with *<insert type of degree>* at *<name of educational institution>* on *<insert date of education completed>*
- I have been registered/licensed as a *<insert pharmacist or pharmacy technician>* in *<insert city/ies, province/state, country>* with the *<insert regulatory body>*
- I have been licensed since *<date of registration>* and my status is currently *<insert active or inactive>* until/since *<insert expiry date>*
- I practiced / worked as a *<insert pharmacist or pharmacy technician>* in *<insert city/ies, province/state, country>* during the period of *<insert date(s)>*
- I have not been subject to any disciplinary action associated with the practice of pharmacy nor is any action pending at this time in any jurisdiction
- I have never been found guilty of any offence in any jurisdiction

AND I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

### **NOTARY PUBLIC/LAWYER INFORMATION:**

Declared or Sworn before me at *<insert city>* in the province of *<insert province>* this *<insert date>*.

Include notary public/lawyer signature and address and seal.



### **3) Certificate of Current Standing – Never Been Registered**

If a certificate of current standing cannot be provided because you have ***never been registered*** in another jurisdiction, you must submit a notarized affidavit with the following information:

#### **Sample:**

I, *<insert current name>*, of *<insert current address>*, born on *<insert date>*, cannot provide a Certificate of Standing from *<insert all applicable regulatory bodies>* in *<insert city/ies, province/state, country>* because *<insert the reasons why a certificate of standing cannot be provided>*.

I solemnly declare the following (**include any of the below statements that apply**):

- I have never been and am currently not registered in another jurisdiction at any time anywhere in the world
- I have not been subject to any disciplinary action associated with the practice of pharmacy nor is any action pending at this time in any jurisdiction
- I have not practiced / worked as a *<insert pharmacist or pharmacy technician>* in *<insert city, province/state, country>*
- I have never been found guilty of any offence in any jurisdiction

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

#### **NOTARY PUBLIC/LAWYER INFORMATION:**

Declared or Sworn before me at *<insert city>* in the province of *<insert province>* this *<insert date>*.

Include notary public/lawyer signature and address and seal.