



COLLEGE OF PHARMACISTS OF BRITISH COLUMBIA

Safe and Effective Pharmacy Care

STRUCTURED PRACTICAL EVALUATION (SPE) – PARTICIPANT INFORMATION

Now that you have successfully completed the Management of Drug Distribution Systems (MDDS) Bridging Program course, you must complete your Structured Practical Evaluation (SPE).

What is SPE?

SPE is a process by which an evaluator will verify your ability to accurately and consistently perform a final check of product preparation in the workplace (Independent Double Check). It is administered by the College of Pharmacists of British Columbia (CPBC) and is a required component of the MDDS Bridging Program course. There is no fee associated with the SPE.

Finding an Evaluator

Begin by selecting an evaluator who meets the following criteria (additional details available at www.bcpharmacists.org):

- An evaluator must be a full pharmacist or pharmacy technician who is registered and in good standing (without any limits or conditions on their registration) with the College of pharmacists of BC; and practicing in BC.
- The evaluator must practice in a pharmacy that meets the SPE Practice Site Criteria for SPE Participants unless otherwise authorized by the Registration Committee.

SPE Practice Site Criteria (additional details available at www.bcpharmacists.org):

- The practice site must be a licensed pharmacy and/or a hospital where dispensing, compounding or product preparation occurs, and must have a full pharmacist or registered pharmacy technician physically present on site.
- The practice site must be a pharmacy in good standing with the College of Pharmacists of BC.

Getting Started

To begin the SPE process, you and your evaluator must complete and submit to the College, the SPE Application Form found on the College website, www.bcpharmacists.org; from the homepage under Key Initiatives, select Pharmacy Technician Regulation. Once your application has been processed, you will be notified by email and you may then begin your SPE. From the College website, log onto eServices>Registration Assessments>Structured Practical Evaluation (SPE) where you will complete the SPE Orientation and will have access to all relevant forms.

Questions?

Please contact the College of Pharmacists of BC at 604.733.2440 or by email at pharmacytech@bcpharmacists.org should you have any questions or concerns regarding the SPE process.



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What is SPE?

Structured Practical Evaluation (SPE) is a process by which an evaluator verifies an SPE participant's ability to accurately and consistently perform a final check of the product preparation in the workplace (Independent Double Check). It is administered by the College of Pharmacists of British Columbia (CPBC) and is a required component of the Management of Drug Distribution Systems Bridging Program course.

Criteria for Being an Evaluator

Evaluator and site criteria can be found under the section 'Finding an Evaluator'.

Getting Started

Before you begin the SPE process, you will need to notify the College that you have agreed to act as an evaluator by signing the SPE participant's SPE Application Form. Once the application has been processed, you will be notified by email and the SPE process may begin. From the College website, log onto eServices>Registration Assessments>Structured Practical Evaluation (SPE) where you will complete the SPE Orientation and will have access to all relevant forms.

Supervision of the SPE Participant

You, as the evaluator, must take primary responsibility for directly supervising the SPE participant for the majority of the SPE process. You may delegate a portion of the direct supervision to other full pharmacists or registered pharmacy technicians as appropriate.

Process

Using the Independent Double Check process, participants must perform a total of 500 consecutive checks, with a maximum of 50 checks per day, under normal working conditions. A full complement of the various types of prescriptions should be checked, including new and repeat prescriptions, compounds, sterile preparations, different types of unit dose packages, cards and dosettes. No errors are permitted during the checking process. If an error occurs, you as the evaluator must inform the SPE participant and review and discuss the error made. The process will then be restarted at zero (for example: if the candidate makes an error after accurately checking 495 checks, they must begin again at zero).

Completion

After successful completion of 500 checks, from the College website, log onto eServices>Registration Assessments>Structured Practical Evaluation (SPE), where you will find the Declaration of Completion Form for you to submit to the College.

Additional Information

Additional Information will be made available to you once you have agreed to act as evaluator and have signed the SPE Application Form, or upon request by contacting the College at 604.733.2440 or by email at pharmacytech@bcpharmacists.org.