

## **Board of Examiners Task Force August 2-3, 2007**

### **TERMS OF REFERENCE**

The Council of the College of Pharmacists of British Columbia asked the Board of Examiners (BOE) to consider adding a CE based tool as another option for participants who are selected for the Professional Development and Assessment Program. In response, the BOE passed a motion to “appoint a task force to explore options for the development of a CE based tool for PDAP”. The BOE also identified key stakeholders as participants.

#### **1. MANDATE**

The mandate of the task force is to explore the addition of a CE-based tool to the current Professional Development and Assessment Program. The task force will report to the Board of Examiners with a recommendation and supporting rationale on the addition of a CE based option.

#### **2. MEMBERSHIP**

##### **2.1 Appointment process**

Stakeholder groups were invited to appoint members to the task force.

##### **2.2 Composition**

The task force shall be composed of 9 appointees from the following stakeholders:

Council	1 appointee
UBC Faculty	1 appointee
UBC CPPD	1 appointee
Board of Examiners	1 appointee
BC Pharmacy Association	1 appointee
Community Pharmacy Practice Committee	2 appointees
Hospital Pharmacy Practice Committee	2 appointees

#### **3. TERM OF APPOINTMENT**

The Task Force appointment is limited to the completion of a recommendation to the Board of Examiners.

**4. DECISIONS**

When possible, decisions will be made by consensus. If consensus cannot be reached, a vote will be taken and a decision will be made by a majority vote.

**5. REMUNERATION**

Task force appointees will be remunerated on a per diem basis for participation during the workshop, for preparation time, and other appropriate expenses as per College guidelines.

**6. CODE OF CONDUCT**

Task force members are expected to actively participate in the workshop activities and to conduct themselves in a manner that is respectful to all other participants.