



APPLICATION FOR PHARMACY RELOCATION/RENOVATION

APPLICATION REQUIREMENT

Application must be received by the College Office **at least 12 weeks** prior to the proposed opening date.

A diagram detailing the layout (see diagram requirement checklist below) must be submitted together with this application.

DIAGRAM REQUIREMENT CHECKLIST

The following information must be included on the diagram:

scale: 1/4 inch = 1 foot

- Dispensary area size - minimum 160 sq. ft. (15 m²)
- Dispensary area counters - minimum 30 sq. ft. (3 m²)
- Storeroom space - minimum 40 sq. ft. (4 m²) of shelf space
- Description of the front counter and shelf height
- Location of the double stainless steel sink
- Location of the refrigerator
- Location and type of consultation area (semi-private or private)
- Drug storage cabinet and/or safe
- Type of security system
- Location of Professional Service Area or Schedule 2 items, if applicable
- Location of Professional Product Area or Schedule 3 items - visible and up to 25 ft (7.6 m) from dispensary, if applicable
- Location of "Medication Information" sign, if applicable

The following information must be provided:

- Description of how the professional service area is made visually distinctive or indicate location of Pharmacy signs:

- Description of the method used to make the dispensary inaccessible to the public:
