‘Daily’ Tracking Log

Check items according to legislative requirements, and according to the 5 Rights:

- **Right Patient**
- **Right Drug**
- **Right Dosage Form/Route**
- **Right Dose**
- **Right Prescriber (where appropriate)**

Use a new **‘Daily’ Tracking Log** each day to record items checked, up to a **maximum of 50 per day**, by the SPE participant. The SPE participant is required to complete a total of 500 checks without making any errors in order to satisfy the SPE requirements. All checks are to be recorded on this **Log**, along with all details of any errors missed by the SPE participant, and made available to the College upon request.

SPE Participant: Use a new line for each ‘Error’ **identified** during your Independent Double Check (IDC)

Evaluator: Record any error the SPE participant **missed** during their Independent Double Check (IDC)

Date:						
SPE Participant:				Evaluator:		
Check #	Rx # or type of items checked	Error Identified	Check Complete (Initials)	No Error Missed (initial)	Error Missed (Initial)	Type of Error Missed by the SPE Participant

Check #	Rx # or type of items checked	Error Identified	Check Complete (Initials)	No Error Missed (initial)	Error Missed (Initial)	Type of Error Missed by the SPE Participant