



Open Board Meeting
March 1, 2024
Held at the College of Pharmacists of British Columbia
200-1765 West 8th Avenue, Vancouver, BC

MINUTES

Members Present:

Andrea Silver, Chair
Terri Gibson, Vice-Chair
Alison Carstairs
Anca Cvaci (*virtual attendance*)
Alex Dar Santos
Steven Hopp
Anne Peterson (*virtual attendance*)
Mikolaj Piekarski
Katie Skelton
Eric Sletmoen

Regrets:

Stephen Learey
Michael Ortynsky

Staff:

Suzanne Solven, Registrar and CEO
Heather Biggar, Deputy Registrar
Daryl Beckett, General Counsel
Jamie Chisholm, Executive Director, HPOA Transition
Zachery Solomon, Chief Operating Officer
Ashifa Keshavji, Director of Practice Reviews and Quality Assurance
Camelia Toghiani-Rizi, Director of Policy and Legislation
Colin Wong, Director of Communications and Engagement
Colin Ijebor, Program Management Office Manager
Lori Tanaka, Board Governance and Correspondence Specialist
Natasha Lee, Executive Assistant and Board Coordinator
Jon Chen, Digital Communications Lead
Jonathen Kwok, Public Information & Editorial Lead

Guests:

Ailsa Forsgren, Consultant, Mercer
Jonathan Lau, Director, Pharmaceutical Care Initiatives, Ministry of Health
Larry Lynd, Dean pro tem, University of British Columbia Faculty of Pharmaceutical Sciences
Sara Tavoossi, Pharmacy Student, University of British Columbia
Sue Bouma, Executive Director, Clinical Services Evaluation Branch, Ministry of Health



1. WELCOME & CALL TO ORDER

Chair Silver called the Open Board Meeting to order at 8:30am on March 1st, 2024.

Chair Silver acknowledged with respect and gratitude that the College of Pharmacists of BC is located on the unceded, ancestral territories of the Coast Salish Peoples, including the həŋqəmiñəŋ speaking peoples in the territories of the xʷməθkʷəy̓əm (Musqueam) and sel̓ílwitulh (Tsleil-Waututh) Nations, and the Skwxwú7mesh-ulh Sníchim speaking peoples, in the territories of the skwxwú7mesh úxwumixw (Squamish) Nation – whose historical relationship with the land continues to this day.

Chair Silver welcomed Alison Jane Carstairs and Stephen Charles Learey (not in attendance), government appointees, who have been appointed to the College of Pharmacists of BC's Board for a term ending in February 2025.

Alison Jane Carstairs is a Métis lawyer (Saulteaux / British) and a mother, and she became a General Law Practice partner at the Law Office of M.J. Carstairs, K.C., and A.J. Carstairs LLP in 2022. As a lawyer, Alison practices in Indigenous legal issues, including legal research; Wills and Estates, including Indigenous Wills; not-for-profit organizations, including business structures; and other areas of General Law Practice.

Stephen Charles Learey has a long history of working for low income, marginalized urban populations. Most recently Stephen was the Executive Director of the Strathcona Health Society serving children from low-income families in Strathcona and the Downtown Eastside of Vancouver. Stephen has served on numerous non-profit and housing co-op boards such as Reach Community Health Centre, PHS Community Services Society and on the Vancouver Community College Board.

Chair Silver also introduced the following staff and guests in attendance: Larry Lynd, Ivy Thrasher, Sara Tavoosi, Colin Ijebor, Natasha Lee, John Chen and Jonathan Kwok.

Chair Silver congratulated the College's Registrar, Suzanne Solven, who has recently been recognized as the UBC Pharmaceutical Sciences Alumni Agent of Change for 2024.

2. NEW BOARD MEMBER OATH OF OFFICE

In accordance with *the Health Professions Act Section 17.11*, before taking office, Board members must take and sign an Oath of Office prescribed by the Minister.

New Board member, Alison Carstairs took and signed the Oath of Office before Registrar Solven. The completed Oath has been retained in the College records.

3. RECOGNITION OF STEVEN HOPP AS PAST CHAIR

Chair Silver recognized Steven Hopp for his two years of service as Board Chair.

On behalf of the College Board and Staff, Chair Silver presented him with an award of recognition.



4. DECLARATION OF CONFLICT OF INTEREST

In accordance with *Board Policies 4.2 – Conflict of Interest* and *4.3 – Confidentiality*, Chair Silver asked if any Board members have a conflict of interest to declare relating to any item on the open agenda.

No conflicts of interest were declared.

5. CONSENT AGENDA

A) APPROVAL OF THE OPEN CONSENT AGENDA

It was requested that the following item be removed from the Open Consent Agenda and placed onto the regular Open Agenda under item 9 for further discussion:

5a.i.a. Registrars Update – Action Items & Business Arising: Removal of Natural Health Products from the Drug Schedule Regulation – Ephedrine and Pseudoephedrine

RESOLVED THAT the Board approves by consensus:
The March 1, 2024 Open Consent Agenda as amended.

CARRIED

6. CONFIRMATION OF OPEN AGENDA

RESOLVED THAT the Board approves by consensus:
The March 1, 2024 Draft Open Board Meeting Agenda as circulated.

CARRIED

7. GOVERNANCE COMMITTEE

A) BOARD MEMBER ONBOARDING REQUIREMENT

Anne Peterson, Chair of the Governance Committee, presented background information and moved the following two motions.

RESOLVED THAT the Board approves by consensus:
The establishment of an onboarding requirement for all new Board members where each new Board member will be asked to sign, at their first Board meeting, an individual declaration of support for the collective commitments of the Board respecting reconciliation with Indigenous Peoples and Communities, in the following form:

I, *[Board Member Name]* pledge that, at all times for so long as I remain a Board member:

1. I will not deny the uncomfortable truths and historic trauma that continue to impact Indigenous Peoples' experiences within the health care settings regulated by the College.
2. I will support the Apology to Indigenous Peoples and Communities in BC issued by the College and three other health professional regulatory colleges in May 2021.
3. I will acknowledge and promote the Strategic Plan Goals approved in June 2022, the Strategic Plan Commitment Statement approved in June 2022, the Indigenous Cultural Safety, Cultural Humility and Anti-Racism Practice Standard approved in



September 2022, and the Indigenous Cultural Safety and Humility Value adopted in October 2022, as each may be amended from time to time.

4. Unless excused by the Board, I will participate fully in any and all Board activities aimed at furthering reconciliation with Indigenous Peoples and Communities within the lands now known as British Columbia.
5. I will accept that failing to conduct myself in a manner that is consistent with, and that upholds and promotes, all the commitments set out above may result in the Board determining that I have contravened a term of the Oath of Office required under section 17.11 of the Health Professions Act.

CARRIED

RESOLVED THAT the Board approves by consensus:

The new onboarding requirement will come into effect at the start of the April 2024 Board meeting.

CARRIED

8. DATE AND FORMAT OF THE APRIL AND JUNE BOARD MEETINGS

That the Board of the College of Pharmacists of BC approves changes to the previously approved Board Meeting Schedule for 2024:

RESOLVED THAT the Board approves by consensus:

Changing the April 2024 Board meeting from two days in-person on April 25 and 26, to one day hosted virtually on April 25.

CARRIED

RESOLVED THAT the Board approves by consensus:

Changing the June 2024 Board meeting from two days hosted virtually, to two days in-person.

CARRIED

9. ITEMS BROUGHT FORWARD FROM OPEN CONSENT AGENDA

Item 5a.i.a. Registrars Update – Action Items & Business Arising: Removal of Natural Health Products from the Drug Schedule Regulation – Ephedrine and Pseudoephedrine was brought forward from the Open Consent Agenda for further discussion. No action resulted from the discussion.

10. ADJOURNMENT

Chair Silver adjourned the Open Board Meeting at 9:07am on March 1, 2024.