



Open Board Meeting
June 27th, 2024
Held at the College of Pharmacists of British Columbia
200-1765 West 8th Avenue, Vancouver, BC

MINUTES

Members Present:

Andrea Silver, Chair, District 3
Terri Gibson, Vice-Chair, District 2
Alison Carstairs, Government Appointee (*virtual attendance*)
Anca Cvaci, District 6
Alex Dar Santos, District 1
Steven Hopp, District 4
Stephen Learey, Government Appointee
Anne Peterson, Government Appointee
Mikolaj Piekarski, District 7
Katie Skelton, Government Appointee (*absent for items 1 to 5a*)
Eric Sletmoen, District 8

Regrets:

Michael Ortynsky, District 5

Staff:

Suzanne Solven, Registrar and CEO
Heather Biggar, Deputy Registrar
Daryl Beckett, General Counsel
Zachery Solomon, Chief Operating Officer
Ashifa Keshavji, Senior Director, HPOA Transition
Mark Chan, Acting Director, Practice Reviews and Quality Assurance
Camelia Toghiani-Rizi, Director of Policy and Legislation
Valerie Tsui, Director, Conduct, Inquiry and Remediation
Lori Tanaka, Board Governance Lead
Jenn Fong, Board Governance Specialist
Lesley Chang, Public Information & Editorial Lead
Jon Chen, Digital Communications Lead
Jonathan Kwok, Public Information & Editorial Lead

Guests:

Larry Lynd, Dean, University of British Columbia Faculty of Pharmaceutical Sciences (*virtual attendance*)
Susan Bouma, Executive Director, Clinical Services Evaluation Branch, Ministry of Health
Cindy Preston, First Nations Health Authority
Sara Jean, 3rd Year Student, University of British Columbia



1. WELCOME & CALL TO ORDER

Chair Silver called the Open Board Meeting to order at 9:30am on June 27th, 2024.

Chair Silver read the following territorial acknowledgement aloud:

It is with profound respect and gratitude that we acknowledge the rights and title of the First Nations on whose collective unceded territories the office of the College of Pharmacists of British Columbia is located. These are the homelands of the [hunk-uh-mee-num] hə́nqəmiḱə́m speaking peoples in the territories of the xʷməθkʷəy̓əm (Musqueam) and selíłwítulh (Tsleil-Waututh) Nations, and the [skwa-mish-ul-sni-chum] Sk̓wx̓wú7mesh-ulh Sníchim speaking peoples (Squamish Nation). These nations have existed here for over 9000 years, and we continue to support their inherent rights and title to these lands and waters.

In recognition of our role in serving people and communities across the province, we also acknowledge the rights and title of over 200 First Nations whose collective unceded territories comprise what is now colonially known as British Columbia. The College is committed to standing beside First Nations on their traditional territories in support of their rights to self-determination, sovereignty, and justice.

We also acknowledge the unique and distinct rights, including the rights to health and wellness, of First Nations, Métis, and Inuit peoples from elsewhere in Canada who now live in British Columbia.

The effects of colonization throughout Turtle Island continue to have devastating and lasting impacts on Indigenous Peoples including racism, structural inequities and the erasure of Indigenous cultures, language, traditions, and worldviews. As leaders in the settler health system, we acknowledge our responsibilities to uphold the inherent and enduring rights of Indigenous Peoples across Canada under international, national, and provincial law.

Chair Silver acknowledged that several College staff were attendance and welcomed the following guests: Larry Lynd and Sara Jean.

2. DECLARATION OF CONFLICT OF INTEREST

In accordance with *Board Policies 2.2 – Conflict of Interest and 2.3 – Confidentiality*, Chair Silver asks if any Board Members have a declaration of conflict of interest relating to any item on the agenda.

No conflicts of interest were brought forward.

3. CONSENT AGENDA

A) APPROVAL OF THE OPEN CONSENT AGENDA

RESOLVED THAT the Board approves by consensus:

The June 27th and 28th, 2024 Draft Open Consent Agenda as circulated.

CARRIED



4. CONFIRMATION OF OPEN AGENDA

RESOLVED THAT the Board approves by consensus:

The June 27th and 28th, 2024 Draft Open Board Meeting Agenda as circulated.

CARRIED

5. PROPOSED BYLAW AND POLICY CHANGES

A) PPP-58 – ADAPTING A PRESCRIPTION

Camelia Toghiani-Rizi, Director of Policy and Legislation presented the proposed revisions to PPP-58 – Adapting a Prescription to address the following:

- Permitting pharmacists to adapt prescriptions that have been previously adapted, providing greater flexibility for pharmacists in their adaptations and allow for greater continuity of care for clients. Inclusion of new language throughout the Policy to clarify this change.
- Permitting renewals of a prescription for a narcotic, controlled drug, or targeted substance for a duration that may be longer than prescribed.
- Permitting dose, formulation or regimen changes for a prescription for a narcotic, controlled drug, or targeted substance as long as the quantity dispensed does not exceed the stated amount authorized in the prescription to align with the reasons such changes are permitted for non-controlled substances already permitted.
- Allowing pharmacists to adapt a prescription from a former practitioner (no longer practicing practitioner), if the prescription at the time of adapting is otherwise valid.
- Minor changes to the post-adaptation notification requirements to address the issue of notifying practitioners that are not available to be notified, e.g. when the prescriber is no longer practicing, retired, locum ER physician, etc.
- Clarify that prescriptions may be transferred after being adapted if otherwise permitted by the bylaws (and by the Controlled Prescription Program and a section 56 exemption in the case of controlled substances).
- ‘Patient’ is deleted and replaced with ‘client’ wherever it appears. This is a step towards incorporating more references to the College’s HPA Bylaws Schedule F, Part 7 – Indigenous Cultural Safety, Humility, and Anti-racism Practice Standard, and incorporating the guiding principles and key actions in the College’s Strategic Plan.
- Miscellaneous technical edits to improve clarity and readability for improved consistency in interpretation and application of the Policy.

RESOLVED THAT the Board approves by consensus:

The amended Professional Practice Policy (PPP)-58: Adapting a Prescription, as circulated in Option 1, effective August 1, 2024.

CARRIED

B) STANDARDS/LIMITS/CONDITIONS FOR PHARMACY LAB ORDERING

Camelia Toghiani-Rizi, Director of Policy and Legislation presented the proposed standards, limits and conditions (SLCs) under the *Health Professions Act* (HPA) Bylaws Schedule F – Standards of Practice that establish minimum practice standards for



pharmacists when ordering and receiving laboratory tests and interpreting test results. The SLCs are intended for all practice settings.

Board approval of the proposed amendments is required to file the bylaws with the Minister of Health, subject to the 60-day post-filing delay period required under the HPA.

RESOLVED THAT the Board approves by consensus:

In accordance with the authority established in section 19(1) of the Health Professions Act (the "Act"), and subject to filing with the Minister as required by section 19(3) of the Act, the Board of the College of Pharmacists of British Columbia approves the amendment to the bylaws of the College made under the Act, as set out in the schedule attached to this resolution.

CARRIED

C) STANDARDS/LIMITS/CONDITIONS FOR MAKING A DIAGNOSIS AND PRESCRIBING

Camelia Toghiani-Rizi, Director of Policy and Legislation presented the proposed revisions to the *Health Professions Act* (HPA) Bylaws Schedule F, Part 8 – Making a Diagnosis and Prescribing Standards, Limits and Conditions that delete the word "patient" wherever it appears and replace it with the word "client". The shift towards using "client" is intended to signify a move towards person-centered care models that emphasize empowerment, autonomy, and partnership between the health professional and the individual seeking care.

Board approval of the proposed amendments is required to file the bylaws with the Minister of Health, subject to the 60-day post-filing delay period required under the HPA.

RESOLVED THAT the Board approves by consensus:

In accordance with the authority established in section 19(1) of the Health Professions Act (the "Act"), and subject to filing with the Minister as required by section 19(3) of the Act, the Board of the College of Pharmacists of British Columbia approves the amendment to the bylaws of the College made under the Act, as set out in the schedule attached to this resolution.

CARRIED

6. PROVINCIAL IMPLEMENTATION OF PHARMACY LAB ORDERING

Dr. Susan Bouma, Executive Director of the Clinical Services and Evaluation Branch of the Ministry of Health, presented an update on the provincial implementation of pharmacy lab ordering.

7. FIRST NATIONS HEALTH AUTHORITY (FNHA) PHARMACY STRATEGIC PRIORITIES

Cindy Preston, Director of Pharmacy – Health Benefits and Services of the FNHA gave a presentation focused on FNHA's organizational and strategic pharmacy priorities. Key topics included improving equity and access to medications and pharmacy services in rural and remote



locations in BC, increasing cultural safety in pharmacy practice, and emphasizing the importance of partnerships and collaboration to ensure that First Nations have access to the highest standards of pharmaceutical care.

8. MEDICATION INCIDENT REPORTING

Mark Chan, Acting Director, Practice Reviews & Quality Assurance presented the proposed components for medication incident reporting in BC for the Board's consideration and direction to staff to draft supporting legislation that will make medication incident reporting mandatory in all pharmacies in BC.

RESOLVED THAT the Board approves by consensus:

In principle the components for a mandatory medication incident reporting program as circulated, and direct staff to utilize the components to draft supporting legislation for Board approval

CARRIED

9. ADJOURNMENT

Chair Silver adjourned the Open Board Meeting at 1:42pm on June 27th, 2024.



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Held at the College of Pharmacists of British Columbia
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Members Present:

Andrea Silver, Chair, District 3
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Alison Carstairs, Government Appointee (*virtual attendance*)
Anca Cvaci, District 6
Alex Dar Santos, District 1
Steven Hopp, District 4
Stephen Learey, Government Appointee
Anne Peterson, Government Appointee
Mikolaj Piekarski, District 7
Katie Skelton, Government Appointee (*absent for item 10*)
Eric Sletmoen, District 8

Regrets:

Michael Ortynsky, District 5

Staff:

Suzanne Solven, Registrar and CEO
Heather Biggar, Deputy Registrar
Daryl Beckett, General Counsel
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Jenn Fong, Board Governance Specialist
Lesley Chang, Public Information & Editorial Lead
Jon Chen, Digital Communications Lead
Jonathan Kwok, Public Information & Editorial Lead
Kathryn Larson, Administrative Assistant, Conduct, Inquiry and Remediation

Guests:

John Fleming, ICSH/ISAR Consultant
Joe Gallagher, Qoqoq Consulting Ltd.
Fancy Poitras, Qoqoq Consulting Ltd.



CALL BACK TO ORDER

Chair Silver called the Open Board Meeting back to order at 9:03am on June 28th, 2024.

Daryl Beckett, General Counsel for the College was called upon by Chair Silver to share a territorial acknowledgement. Daryl referenced the following acknowledgement and added his own reflection of his learning journey with deep respect to the unceded lands and territories in which the College of Pharmacists of BC is located.

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10. STRATEGIC GOAL 2: INDIGENOUS CULTURAL SAFETY AND HUMILITY

STRATEGIC GOAL 3: PARTNERSHIP AND COLLABORATION

Heather Biggar, Deputy Registrar along with ICSH/ISAR consultant John Fleming provided an update on progress made to date on Key Actions of Strategic Goals 2 and 3 related to the Board's strategic commitment to addressing Indigenous-specific racism, decolonizing regulatory processes, and integrating Indigenous knowledge into regulatory approaches.

The Board was then invited to participate in a relational introduction exercise conducted in circle and hosted by the Deputy Registrar and the ICSH/ISAR Consultant and attended by the Board, the College's Executive Team, Valerie Tsui, Director of Conduct, Inquiry and Remediation, and Joe Gallagher and Fancy Poitras of Qoqoq Consulting Ltd.



11. SAFE SPACES

Joe Gallagher presented the Safe Spaces Playbook results to the Board, and Fancy Poitras presented her findings on the Cultural Safety Audit of Board Documents which were included in the Safe Spaces project.

12. ADJOURNMENT

Chair Silver adjourned the Open Board Meeting at 1:42pm on June 28th, 2024.