College of Pharmacists of British Columbia

Open Board Meeting
June 19, 2025
Held at the College of Pharmacists of British Columbia (CPBC)
200-1765 West 8th Avenue, Vancouver, BC

MINUTES

Members Present:
Andrea Silver, Chair, District 3
Terri Gibson, Vice-Chair, District 2
Deborah Baker, Government Appointee (*present for items 5, 6, 7, and 8*)
Alex Dar Santos, District 1 (virtual attendance
Rhea Everatt, District 5
Eric Ewing, District 8
Brenda Isaac, Government Appointee
Tamar Koleba, District 6
Stephen Learey, Government Appointee
Leza Muir, Government Appointee
Sadie Quintal, District 7
Sarah Werner, District 4

Staff:
Suzanne Solven, Registrar and CEO
Heather Biggar, Deputy Registrar
Daryl Beckett, General Counsel
Zachery Solomon, Chief Operating Officer
Jamie Chisholm, Executive Director, HPOA Transition
Ashifa Keshavji, Senior Director, HPOA Transition
Mark Chan, Acting Director, Practice Reviews and Quality Assurance
MaryAnne Enevoldsen, Director, Indigenous Pathways
Sandra Harvey, Director, Registration and Licensure
Sara Holland, Acting Director, Communications and Engagement
Roddy Morrison, Director, Information Technology (*virtual attendance*)
Camelia Toghiani-Rizi, Director, Policy and Legislation
Valerie Tsui, Director, Conduct, Inquiry and Remediation
Janice Weigel, Director, Business Transformation (*virtual attendance*)
Ingrid Lee, Executive Assistant and Board Coordinator
Lori Tanaka, Board Governance Lead
Jenn Fong, Board Governance Specialist
Jon Chen, Digital Communications Lead
Jonathan Kwok, Publications and Editorial Lead

Guests:
Sarah Pugh, Executive Director, Pharmaceutical Systems & Strategy Development, Health System Policy & Oversight, Ministry of Health

1. **CALL TO ORDER**

   A) **WELCOME**

   Chair Silver called the Open Board Meeting to order at 8:39am on June 19, 2025.

   NOTE: Prior to item 6 of the open agenda, at the time of new Board Member Deborah Baker's arrival, Chair Silver introduced Deborah to the Board and read a brief biography aloud. Deborah thanked the Chair and shared that she was grateful to be joining the Board.

   B) **OPENING REMARKS**

   Chair Silver invited MaryAnn Enevoldsen to start the meeting with opening words and to share her teachings regarding territorial acknowledgements which recognize land, culture and Indigenous peoples. Additionally, they acknowledge the Indigenous peoples' history and what was taken from them; the ability to gather, hunt, trade, fish, hold ceremony, and to heal.

   C) **TERRITORIAL ACKNOWLEDGMENT**

   Chair Silver invited Board member Eric Ewing to provide a reflection and territorial acknowledgment.

2. **DECLARATION OF CONFLICT OF INTEREST**

   In accordance with *Board Policies 4.5 – Conflict of Interest and 4.7 – Confidentiality,* Chair Silver asked if any Board Members have a declaration of conflict of interest relating to any item on the agenda.

   No conflicts of interest were brought forward.

3. **CONSENT AGENDA**

   A) **APPROVAL OF THE OPEN CONSENT AGENDA**

   <u>RESOLVED THAT the Board approves by consensus:</u>
   The June 19, 2025 Open Consent Agenda as circulated.

   CARRIED

4. **CONFIRMATION OF OPEN AGENDA**

   <u>RESOLVED THAT the Board approves by consensus:</u>
   The June 19, 2025 Draft Open Board Meeting Agenda as circulated.

   CARRIED

5. **HEALTH PROFESSIONS ACT (HPA) BYLAWS – AMENDMENTS TO BOARD ELECTIONS**

   Chair Silver invited Camelia Toghiani-Rizi, Director, Policy and Legislation to present information related to this item. The purpose of the proposed amendments is to extend the terms of office for elected Board members in odd-numbered districts by one year so that their terms continue for the limited time anticipated until the transition from the HPA to the *Health Professions and Occupations Act* (HPOA) occurs. The one-year extension and shortened public notice and filing periods remove the requirement to hold an election over summer and fall of 2025, near the time when the HPOA may come into force and a new Board will be appointed.

RESOLVED THAT:

In accordance with the authority established in section 19(1) of the Health Professions Act (the "Act"), and subject to filing with the Minister as required by section 19(3) of the Act, the Board amends sections 7 and 7.1 of the bylaws of the College of Pharmacists of British Columbia made under the Act, as set out in the schedule attached to this resolution.

CARRIED

RESOLVED THAT:

In accordance with the requirements in section 19(6.2) of the Health Professions Act (the "Act"), the Registrar is directed to give notice of the proposed amendments to sections 7 and 7.1 of the bylaws of the College of Pharmacists of British Columbia made under the Act.

CARRIED

RESOLVED THAT:

In accordance with the provisions of section 19(6.2)(a) of the Health Professions Act (the "Act"), the Registrar is directed to request the Minister of Health specify a notice period shorter than three months for the proposed amendments to sections 7 and 7.1 of the bylaws of the College of Pharmacists of British Columbia made under the Act.

CARRIED

RESOLVED THAT:

The Chair of the Board, if satisfied that no comments necessitating revision of the proposed amendments to sections 7 and 7.1 of the bylaws of the College of Pharmacists of British Columbia made under the Health Professions Act have been received during the notice period for those proposed amendments, may direct the Registrar to

a. *file the amendments with the Minister of Health, and*
b. *request the Minister of Health declare the amendments come into force on a date that is earlier than 60 days after the date of filing.*

CARRIED

6. ICSH/ISAR PRESENTATION

Chair Silver invited Heather Biggar, Deputy Registrar and MaryAnn Enevoldsen, Director, Indigenous Pathways to present on this agenda item that focuses on the progress of key actions of the Board's strategic commitment to addressing Indigenous-specific racism.

7. PROVINCIAL PRESCRIPTION MANAGEMENT, E-PRESCRIBING, AND IMPLICATIONS FOR CONTROLLED PRESCRIPTION PROGRAM

Chair Silver introduced Sarah Pugh, Executive Director, Pharmaceutical Systems & Strategy Development, Health System Policy & Oversight, Ministry of Health to present information to the Board regarding provincial prescription management, e-prescribing, and implications of the Controlled Prescription Program.

8. ITEMS BROUGHT FORWARD FROM OPEN CONSENT AGENDA

No items were brought forward from the Open Consent Agenda for discussion.

ADJOURNMENT

Chair Silver adjourned the Open Board Meeting at 11:20am on June 19, 2025.