



Present:

Michael MacDougall, Chair & Board Member
Dennis Primmett, Chair & District 7 Board Member **
Bev Harris, Vice Chair & District 2 Board Member **
Agnes Fridl Poljak, District 1 Board Member
Barry Wilson, District 3 Board Member
Doug Kipp, District 4 Board Member
Chris Hunter, District 5 Board Member
James Kim, District 6 Board Member
Margaret Cleaveley, Board Member
Penny Denton, Board Member
John Scholtens, Board Member

Staff (at various times):

Marshall Moleschi, Registrar
Suzanne Solven, Deputy Registrar
Lori DeCou, Communications Director
April Lightbown, Executive Assistant
Susan Lo, Business Manager
Doreen Leong, Director

Invited Guests (at various times):

Marnie Mitchell, CEO, BC Pharmacy Association
Bob Nakagawa, Assistant Deputy Minister, Pharmaceutical Services, BC Ministry of Health
Craig Knight, Assistant Deputy Minister, Corporate Policy, Legislation and Intergovernmental Relations, BC Ministry of Health

* Newly elected Chair as of Item 5.2

** Newly elected Vice-Chair as of Item 5.2

Vision: As the medication experts, pharmacists are professionals who apply their full knowledge, skills and abilities to their clinical practice and continue to evolve their scope of practice to provide better healthcare outcomes.

Mission: *To ensure British Columbia pharmacists provide safe and effective pharmacy care to help people achieve better health.*

Our Values:

- Interactions will be handled ethically with respect and dignity while ensuring confidentiality.
- Integrity, honesty, accountability, transparency and responsiveness in all that we do.
- A culture of collaboration, learning and openness to change.



1. Call to Order

- Chair MacDougall called the meeting to order at 8:41 am.

2. Confirmation of Agenda

It was moved, seconded and carried:

That council adds the following item to the agenda:

Board Governance & Development

5.3 (b) Discussion of lobbyists/non-union contracts

5.7 Update on conferences (time permitting)

6.10(b) Flow of government information

The agenda was approved by consensus with the noted additions.

3. In-Camera – Board and Ministry of Health

- Chair MacDougall welcomed Bob Nakagawa, Assistant Deputy Minister, Pharmaceutical Services and Craig Knight, Assistant Deputy Minister, Corporate Policy, Legislation and Intergovernmental Relations; an in-camera session on board governance was conducted from 8:49 – 10:05 am.

4. Approval of Minutes

It was moved, seconded and carried that:

The Board accepts the March 27, 2009 Council Minutes and March 27, 2009 Board Minutes.

Discussion Points:

- A board member inquired whether any of the Board had volunteered to participate in the PharmaCare Restricted Claimant Program Joint Review.
- The Deputy Registrar advised that a name had not been put forward.

It was moved, seconded and carried that:

The Board approves the Council Meeting minutes of March 27, 2009.

It was moved, seconded and carried that:

The Board approves the Board Meeting minutes of March 27, 2009.



5. Board Governance and Development

5.1 Election of Board Chair & Vice-Chair

As per HPA bylaw 12 (8):

- *The board members must elect a chair and vice-chair in accordance with the procedure set out in subsection (2), each to serve a term ending at the start of the November 2009 board meeting*
- *The board at the beginning of the June 12, 2009 board meeting will elect a chair and vice-chair as per the procedure set out in HPA bylaw 12 (2).*
- The process for the election of the vice-chair was explained as set out in HPA bylaw 12 (4).

It was moved, seconded and carried that

The board nominates Suzanne Solven and Lori DeCou to act as scrutineers.

It was moved, seconded and carried that:

The board approves ballots being destroyed following the election of Chair and Vice Chair.

BOARD CHAIR ELECTION

- Bev Harris put forward Dennis Primmatt's name for Chair
- John Scholtens put forward Mike MacDougall's name for Chair

Chair MacDougall declared for the record that Dennis Primmatt is the first Board Chair effective June 12 – November 20, 2009

BOARD VICE-CHAIR ELECTION

- Agnes Fridl Poljak put forward Bev Harris' name for Vice Chair
- John Scholtens put forward Margaret Cleaveley's name for Vice Chair

Mike MacDougall declared for the record that Bev Harris is the first Board Vice-Chair effective June 12 – November 20, 2009.

Mike MacDougall thanked the Board and the college for the privilege of serving in the capacity of President/Chair and congratulated Dennis Primmatt on his new position as Board Chair.

- Dennis Primmatt accepted his position as the new Board Chair of the College.
- Bev Harris accepted her position as the Vice-Chair of the Board of the College.

5.2 Report on action item from March 27, 2009 re: Policy Governance Manual

- The Board accepted the proposal provided by the Governance Group to guide in the review and updating of the College's current Governance Policy Manual.
- Vince Battistelli, a consultant hired by the board to help with the revision of the current College board governance policy manual, gave an overview of governance models available in the marketplace today. Over the next several months Vince will work with board members to update the College's governance policy manual.



It was moved, seconded and carried that:

- A facilitated strategic planning session will be held on Thursday September 24, 2009.

5.3 (a) Financial Health

- The Audit Committee met on June 11, 2008 to review and approve the financial statements for the fiscal year ending February 28, 2009.
- Michael MacDougall gave a report on the Audit Committee meeting held on Thursday June 11.
- Michael stated that the auditors appreciated the full cooperation and transparency from the College of Pharmacists of BC staff.
- The auditors stated that in their opinion the financial statements present fairly, in all material respects, the financial position of the College as at February 28, 2009
- The Board reviewed the Audit Committee-approved draft financial audit report

It was moved, seconded and carried that:

- Council approves the Audited Draft Financial statements as presented.

(b) Discussion of lobbyists/non-union contracts

- A confidential manual containing contracts and costs incurred for the fiscal year 2008-09 was presented to the Board.
- The manual will be kept on file at the College of Pharmacists of BC.
- The Board invited the Registrar to attend an in-camera session to discuss the contracts.

5.4 Joint Venture – Building Envelope

- The Joint Venture of College place is the legal entity that owns the building, College Place at 1765 West 8th Avenue, Vancouver. The partners in the Joint Venture are the College of Dental Surgeons of BC (70%) and the College of Pharmacists of BC (30%).
- During recent maintenance of the building problems with the building envelope were discovered. The Joint Venture commissioned a building envelope condition assessment which revealed the need for:
 - Replacement of beauty caps on curtain wall
 - Replacement of all exterior panels
 - Replacement of all planters with handrails
 - Replacement of all roofing areas
 - Upgrading of mechanical and electrical elements
- The costs are estimated to total \$2.2 million to \$2.5 million with the cost to the College of Pharmacists to be up to \$750,000.
- The Joint Venture has contracted Eugene Evanetz, Project Management, Group Pacific; Basil Davis, Manager, Campus Development, Sea to Sky Foundation; Darren Rae, VP Special Projects, Scott Construction Group and Chad Cranswick, Project Engineer, BC Building Science Partnership.
- The board was briefed by the contractors regarding the repairs and timelines.



It was moved and seconded that:

The Board approves the contribution of up to \$750,000 (30% of total project costs) to the Joint Venture specifically for building envelope and mechanical upgrade.

Motion amended

It was moved, seconded and carried that:

The Board approves the contribution of up to 30% of total project costs to the Joint Venture specifically for building envelope and mechanical upgrade.

5.5 Board Election Schedule 2009

- The Order of the Minister of Health Services (Appendix F) sets out that the first election referred to in section 17 (2)(a) of the HPA must be held before July 1, 2010.
- Section 4 (1),(2) Notice of Election of the bylaws pursuant to the HPA indicate:
(1) The election is held annually at a date determined by the registrar at least 21 days prior to the November board meeting
- The registrar must deliver a notice of election in Form 1 to every full pharmacist *and in the Districts which are due to elect board members at least 60 days prior to the election date.*
- The Board was provided with copies of the schedule for the first Board election. The election will be held on Friday October 23, 2009.

ACTION:

A board member asked that the following text in HPA Form 1-Notice of Election text be noted in bold.

The College's role is laid out in the Health Professions Act, Section 16:

**“It is the duty of the college at all times
(a) To serve and protect the public, and
(b) To exercise its powers and discharge its
responsibilities under all enactments in the public
interest.”**

The Board operates on a policy governance model which clearly distinguishes between policy and operations. This means that Board members work together to define desired outcomes and overall objectives (policy), while College staff are responsible for developing ways to achieve results (operations). Every new Board member receives an orientation explaining their role in the Board's policy governance model.



6. Strategic and Policy Matters

Goal 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 1

Develop a model for pharmacy technician regulation, seek government approval on bylaws and integrate into College processes and programs.

6.1 Pharmacy Technician Regulation

- The Registrar provided an update on the action plan in the board's briefing package:
 - The Pharmacy Technician Task Group held their first meeting on March 26, 2009.
 - The meeting was chaired by Board Member Chris Hunter, with representatives from key stakeholder groups approved by the Board to *review and recommend how Pharmacy Technician Education, Certification, Scope of Practice, Standardization and Competencies will be implemented in BC.*
 - In their briefing package the Board was provided with a copy of the powerpoint presentation presented at the March 27, 2009 council meeting and to the Pharmacy Technician Task Group.
 - The motion to accept the recommendations of the Pharmacy Technician Task Group was tabled to the June meeting.

Discussion Points:

- Chris Hunter presented further detail on the Pharmacy Technician Task Group recommendations.
- Chris encouraged the board to accept the Task Force's recommendation
- A discussion of concerns and issues followed.

It was moved, seconded and carried:

That council accepts the recommendations of the Pharmacy Technician Task Group as presented.

It was moved and seconded to:

Put in a pilot project to regulate hospital pharmacy technicians.

Motion amended

It was moved and seconded to amend the motion:

To explore the possibility of a pilot project to regulate hospital pharmacy technicians

Motion defeated

It was moved, seconded and carried that:

That the Task Force meet again to determine terms of reference for the formal evaluation of the implementation of the regulation of pharmacy technicians .



Goal 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 2

Develop a model and support associated legislation for ensuring advanced professional practice in a manner that supports pharmacists in the delivery of consultation, cognitive services, medication management, and dispensing services.

6.2 Pharmacists' Advanced Professional Practice

6.2(a) The Registrar provided an update on the action plan in Council's briefing package.

- The MAP Task Force held their first meeting on February 27th, 2009 at the College offices with representatives from all major prescriber groups, the BC Medical Association, the BC Pharmacy Association and the Ministry.
- The Task Force was given a presentation by the college which included preliminary data on adaptations.
- A copy of the presentation and updated statistics were included in the Board's briefing package.

6.2(b) Pharmacists Administering Injections

DISCUSSION POINTS:

- Craig Knight announced that H1N1 has been declared a Pandemic and advised that the government is in the process of developing public policy.
- Craig Knight welcomed suggestions from the College Board on how pharmacists can assist in the event of a pandemic and specifically around potentially administering injections.
- A briefing note was provided to the Board, along with draft Guidelines & Criteria for Injection Continuing Education Programs, adapted from the Alberta model.
- The issue of liability insurance arose and Marnie Mitchell advised that the insurer will follow whatever the scope of practice is.
- A discussion arose regarding appropriate remuneration for pharmacists administering injections.
- Penny Denton called point of order and asked that James Kim take his concerns and questions re remuneration to the BCPhA.
- College has developed a draft Professional Practice Policy – Medication Management: Administration of Injections.

It was moved and seconded and carried that:

The Board accepts the Professional Practice Policy – Medication Management: Administration of Injections.



Goal 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 3

Identify and support initiatives that ensure that the skills of pharmacists and regulated pharmacy technicians are developed in accordance with the scope of practice.

6.3 Stream 1: Quality Assurance - PDAP

- The Registrar provided an update on the action plan in the Board's briefing package.

6.4 Stream 2: Quality Assurance – Professional Conduct Review

- The Registrar provided an update on the action plan in the Board's briefing package.

6.5 Stream 3: Quality Assurance – Quality Outcome Specialists

- No report

6.6 Stream 4: Quality Assurance – Registration

- No report.

Goal 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 4

Ensure the college makes an effective transition from the Pharmacists, Pharmacy Operations and Drug Scheduling Act (PPODSA) to the Health Professions Act (HPA) and the Pharmacy Operations and Drug Scheduling Act (PODSA).

6.7 Transition to New Legislation

- The Registrar provided an overview of the action plan in council's briefing package.

6.7(b) Report on Action Item from March 27, 2009 Board Meeting: Remuneration of Board and Committee Members.

- A brief history of remuneration amounts was provided in the Board's briefing package.

6.7(c) Proposed change to HPA Bylaw Schedule F

- The *Health Professions Act Bylaws, Schedule F, Part 1 Community Pharmacy Standards of Practice, Section 3, Patient Choice* is intended to ensure that a patient has the right to choose their own pharmacy.
- In the course of investigating complaints concerning pharmacies that primarily dispense methadone, the College has identified an issue regarding pharmacists entering into agreements with organizations that result in limiting a patient's choice of pharmacy.
- This situation has arisen in the downtown eastside and is linked to tenancy agreements.



- As such the College has received several complaints regarding this 'unethical' behavior by pharmacists. Although historically pharmacy bylaws have included a statement prohibiting pharmacists entering into agreements that limit a patient's choice of pharmacy, our current bylaw is not inclusive enough for the College to take action.
- Therefore the College staff are recommending an amendment to the *Health Professions Act Bylaws, Schedule F, Part 1 Community Pharmacy Standards of Practice, Section 3, Patient Choice*.
- The current bylaw reads: *Pharmacists must not enter into agreements with patients or practitioners that limit a patient's choice of pharmacy.*

It was moved, seconded and carried that:

The Board approves the proposed amendment to *Health Professions Act Bylaws, Schedule F, Part 1 Community Pharmacy Standards of Practice, Section 3, Patient Choice* as follows:

Pharmacists, pharmacy owners or directors must not enter into agreements with patients, patient's representatives, practitioners, corporations, partnerships, or any other person or entity that limit a patient's choice of pharmacy except as required by bylaw, standard of practice or College policy.

Goal 1

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 5

Develop a plan to remove non-medicinal nicotine products and complete a review of pharmacy loyalty programs.

6.8 Non Medicinal Nicotine Products

- The Registrar provided an update on the action plan in the Board's briefing package.
- Although the Board defined actions have been completed the college staff have continued work as follows:
- The College is supporting the efforts of the Clean Air Coalition and the Canadian Cancer Society who are in the process of updating data in BC regarding "a comprehensive assessment of who is selling tobacco in BC"
- A schedule of consultation meetings for June/July is being coordinated with key government officials, staff and the college registrar.
- A working relationship has been formed with Clean Air Coalition, Heart and Stroke Foundations, BC Lung Association and the Canadian Cancer Society.
- The Board was provided with a copy of May 5, 2009 news release "Once And For All! BC Should Stop Pharmacies From Selling Cigarettes Say Leading Health Advocates"

It was moved, seconded and carried that:

The board supports continued work by college staff on the removal of non-medicinal nicotine products in pharmacies.



GOAL 2

The college sets standards and conditions to ensure that emerging technologies and changes to pharmacy processes contribute to safe and effective pharmacy care.

Objective 1

Develop a policy framework to monitor and evaluate pharmacy technologies and practice processes (i.e. guidelines, standards of practice).

6.9 Technology

- The Registrar provided an update on the action plan in Council's briefing package.
 - The Task Force has been established with representatives from BCPhA, Chain Drug Association of BC, and Health Authority Pharmacy Directors.
 - The first meeting has been set for June 25, 2009 from noon to 2pm at the College of Pharmacists to define the Role Statement.
 - The Board was invited to appoint a Board member to attend.

ACTION:

- Mike MacDougall volunteered to represent the Board at the Task Force Meeting.

GOAL 3

The public, government, health care professionals, and registrants understand the role and value of the pharmacist.

Objective 1

Develop a comprehensive, cost effective communication strategy by Fall 2008.

6.10(a) College Communication Strategy

- The Communications Director provided an update on the action plan in Council's briefing package.
- As per the implementation plan the first flight of radio advertising began its 10-week flight the week of May 4, 2009 and concludes July 12, 2009.
- Two generic messages with the tagline "Get to Know Your Pharmacist – the More they Know, the More they can Help" will be rotated equally and the spots will run in eight different markets throughout BC.
 - NOTE: Updated messages and different markets will be used for the fall flight which is tentatively scheduled to run the week of October 28 through December 6, 2009.

6.10(b) Flow of government information

- A Board member questioned the delay of HPA documents to board members prior to the March 27, 2009 meeting.
- The Deputy Registrar noted that during the transition to the HPA college staff worked on changes and revisions from the Ministry up to the night prior to the meeting.
- The Board understood these were exceptional circumstances.



7. Other Policy Review and Development

7.1 Narcotics/Methadone Delivery

It was moved, seconded and carried that:

The Board approves Pharmacists to deliver narcotics only in accordance with the College of Physicians and Surgeons of BC and the College of Pharmacists of BC practice standards.

8. Board Highlights

It was moved, seconded and carried that:

The Board accepts the Board Highlights of June 12, 2009 as presented.

ACTION ITEM: Approval of the Board Highlights will be added to the agenda as a regular item at each meeting.

9. ADJOURNMENT

The meeting was adjourned at 5:20 pm.