



**Present:**

Randy Konrad, Chair, District 1 Board Member (outgoing)  
Agnes Fridl Poljak, District 1 Board Member  
Beverley Harris, Vice-Chair, District 2 Board Member (incoming)  
Blair Tymchuk, District 3 Board Member  
Doug Kipp, Chair, District 4 Board Member (incoming)  
Robert Craigue, District 5 Board Member  
John Hope, District 6 Board Member  
Jerry Casanova, District 7 Board Member  
Onnolee Osbourne, District 8 Board Member  
Penny Denton, Board Member  
Kris Gustavson, Board Member  
John Scholtens, Board Member  
Jeff Slater, Board Member

**Staff (at various times):**

Suzanne Solven, A/Registrar  
Lori DeCou, Director – Communications  
Lori Tanaka, Administrative Assistant - Communications (Minute Taker)

**Invited Guests:**

Kimanda Jarzebiak and David Perry, Ascent Public Affairs

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**Vision:** As the medication experts, registrants are professionals who apply their full knowledge, skills and abilities to achieve the best possible healthcare results through patient-centered care.

**Mission:** *To protect the public by ensuring that College registrants provide safe and effective pharmacy care to help people achieve better health.*

**Our Values:**

- Interactions will be handled ethically with respect and dignity while ensuring confidentiality.
- Integrity, honesty, accountability, transparency and responsiveness in all that we do.
- A culture of collaboration, learning and openness to change.



## **1.0 WELCOME & CALL TO ORDER**

Outgoing Chair Konrad called the meeting to order at 12:45 pm and stated the College's Mission Statement:

*"To protect the public by ensuring that College registrants provide safe and effective pharmacy care to help people achieve better health."*

He invited newly elected Board members (Districts 1, 3, 5, 7 & 8) to briefly introduce themselves to their fellow Board members.

As outgoing Board Chair, Konrad shared some general comments:

- He thanked the College Board and staff for their contributions over his past two terms as Board Chair.
- He acknowledged the many accomplishments of the College, including: advances in scope of practice such as immunization, the regulation of pharmacy technicians, the implementation of Professional Practice Policy (PPP-66) - Methadone Maintenance Treatment, the revision of the College's Code of Ethics and complementary documents, and the development of a comprehensive communication strategy for each stakeholder group.
- He stated that these accomplishments, not only directly support the mandate of the College to protect the public, but also set the College up well to continue to pursue the goals and objectives outlined in the College's strategic plan including expanded scopes of practice.
- He reminded the Board that self-regulation is a privilege and of the importance of maintaining strong and positive government relations.
- He cautioned the Board to be diligent in their self-awareness and declaration of any actual or perceived conflict of interest and to continue to conduct the business of the College with openness and transparency in the public forum.
- He wished the new Board well.

### **Oath of Office**

As per the Health Professions Act (HPA) all newly elected, appointed and reappointed Board members are required to swear/affirm their Oath of Office prior to starting their term of office at the November Board meeting.

Outgoing Chair Konrad called on the five newly elected Board members and the one re-appointed public Board member (listed below) to come forward and swear/affirm their Oath of Office before A/Registrar Solven:

Agnes Fridl Poljak, District 1 Board member  
Blair Tymchuk, District 3 Board member  
Robert Craigie, District 5 Board member  
Jerry Casanova, District 7 Board member  
Onnolee Osbourne, District 8 Board member  
Jeff Slater, Government Appointee (re-appointed)



*I do swear/affirm that:*

- *I will abide by the Health Professions Act and I will faithfully discharge the duties of the position, according to the best of my ability;*
- *I will act in accordance with the law and the public trust placed in me;*
- *I will act in the interests of the College as a whole;*
- *I will uphold the objects of the College and ensure that I am guided by the public interest in the performance of my duties;*
- *I will have a duty to act honestly;*
- *I will declare any private interests relating to my public duties and take steps to resolve any conflicts arising in a way that protects the public interest;*
- *I will ensure that other memberships, directorships, voluntary or paid positions or affiliations remain distinct from work undertaken in the course of performing my duty as a Board member.*

### **Election of Chair and Vice Chair**

In accordance with HPA bylaw 12 (2) and 12 (4) Board members at the November Board meeting must elect a Chair and Vice-Chair.

### **DISCUSSION POINTS:**

- Frank Archer was appointed by Board member John Hope as scrutineer for the Board Chair and Vice-Chair elections.
- Outgoing Chair Konrad called for nominations to the position of Board Chair.
- Jeff Slater nominated Bev Harris for the position of Board Chair, she declined.

#### **It was moved, seconded that:**

Doug Kipp's nomination, by Bev Harris be accepted for the position of Chair.

**The motion was CARRIED**

#### **It was moved, seconded that:**

John Hope's nomination, by Penny Denton be accepted for the position of Chair.

**The motion was CARRIED**

12 votes were cast.

Doug Kipp received: 7

John Hope received: 5

- Doug Kipp was declared the new Board Chair for a one-year term to conclude at the beginning of the November 2012 Board meeting.
- Chair Kipp assumed the duties of Chair with his thanks to outgoing Chair Konrad and called for nominations to the position of Vice-Chair.

#### **It was moved, seconded that:**

Bev Harris' nomination, by Robert Craigue be accepted for the position of Vice-Chair.

**The motion was CARRIED**

#### **It was moved, seconded that:**

John Hope's nomination, by Penny Denton be accepted for the position of Vice-Chair.

**The motion was CARRIED**



12 votes were cast.  
Bev Harris received: 7  
John Hope received: 5

- Bev Harris was declared the new Board Vice-Chair for a one-year term to conclude at the beginning of the November 2012 Board meeting.

#### **Recognition of past Chair and Vice-Chair**

- Outgoing Chair Randy Konrad and Vice-Chair Allan Greene, along with outgoing Board member Bruce Beley, who was in attendance, were presented with Certificates of Appreciation by Chair Kipp for their contributions and efforts during their terms on the College Board. It was noted that outgoing Board member Chris Hunter, who was not in attendance, would be sent his Certificate of Appreciation.

### **2.0 AGENDA – NOVEMBER 17, 2011**

#### **2.1 Consideration of Additions to Agenda**

Chair Kipp called for any additional agenda items.

#### **DISCUSSION POINTS:**

- A Board member suggested that items 5.0 (Strategic Plan Overview) and 6.0 (Board Meetings – “Need to Know”) be stricken from the Agenda.

#### **It was moved, seconded that:**

Items 5.0 (Strategic Plan Overview) and 6.0 (Board Meetings – “Need to Know”) be stricken from the agenda.

- A number of new and existing Board members spoke strongly to the benefit these two items would have in laying the groundwork and foundation for the operations of the Board.

**The motion was WITHDRAWN**

#### **2.2 Confirmation of Agenda**

#### **It was moved, seconded that:**

The November 17, 2011 agenda be accepted as presented.

**The motion was CARRIED**

### **3.0 BOARD ORIENTATION**

The A/Registrar and Communications Director walked the Board through a powerpoint presentation, which referenced material included in their Board Resource Manual binder, and provided overview information on the following topics:



- Board Meeting Process/Robert's Rules of Order
- Governing Legislation Overview
- College Organization Overview
- Board Governance and Policy Handbooks

#### **4.0 BOARD DEVELOPMENT**

**Guest Presentation:** "Political Environment Update"- Kimanda Jarzebiak / David Perry from Ascent Public Affairs

- The representatives from Ascent Public Affairs walked the Board through a PowerPoint presentation which outlined the current political environment and included a summary of the political status regarding the College's key initiatives including; expanded scope of practice, pharmacy technician regulation, injection authorization and the removal of tobacco from pharmacies.

#### **DISCUSSION POINTS:**

- A Board member asked for additional comments regarding any opportunity to further the College's initiative regarding the removal of tobacco from pharmacies.
- The Board was reminded that although this government has a longstanding position of not wanting to intervene on this issue there has been positive progress in recent years including; the removal of 'power wall' displays from not just pharmacies but all retail premises and the more recent initiative by government to 'fund' smoking cessation therapies. Additionally, the Board was informed that there have been some recent indications from government that they may be willing to move on this initiative and the A/Registrar has had some positive meetings with key politicians earlier this fall and more will be planned for the coming months.

#### **5.0 STRATEGIC PLAN OVERVIEW**

The A/Registrar walked the Board through their current five-year Strategic Plan (2008 – 2013) and outlined the process to which the Board reviews and updates this plan annually.

#### **6.0 BOARD MEETINGS – "NEED TO KNOW"**

The Communications Director walked the Board through a PowerPoint presentation, which referenced material included in their Board Resource Manual binder, and provided overview information on the following topics:

- Briefing Package Overview
- Travel/Expense claims
- College logistics

#### **ADJOURNMENT**

The Board Meeting adjourned at: 4:00 pm.