



Present:

Dennis Primmett, Chair & District 7 Board Member
Bev Harris, Vice Chair & District 2 Board Member
Barry Wilson, District 3 Board Member
Doug Kipp, District 4 Board Member
Chris Hunter, District 5 Board Member
James Kim, District 6 Board Member (joined at approximately 11:35am)
Penny Denton, Board Member
John Scholtens, Board Member

Absent without notice:

Agnes Fridl Poljak, District 1 Board Member
Margaret Cleaveley, Board Member

Absent with notice:

Michael MacDougall, Board Member

Invited Guest:

Grant C. Hughes

Staff:

Suzanne Solven, Deputy Registrar
Lori DeCou, Communications Director
April Lightbown, Executive Assistant, Registrar

Vision: As the medication experts, pharmacists are professionals who apply their full knowledge, skills and abilities to their clinical practice and continue to evolve their scope of practice to provide better healthcare outcomes.

Mission: *To ensure British Columbia pharmacists provide safe and effective pharmacy care to help people achieve better health.*

Our Values:

- Interactions will be handled ethically with respect and dignity while ensuring confidentiality.
- Integrity, honesty, accountability, transparency and responsiveness in all that we do.
- A culture of collaboration, learning and openness to change.



Call to Order

- Chair Primmitt called the meeting to order at 11:04am.

Confirmation of Agenda

1. Board accept the Injection Drug Administration Committee's (IDAC) recommended Standards, Limits and Conditions
2. Board to amend the HPA Bylaws to include the recommended Standards, Limits and Conditions (Schedule F – Part 4)

It was moved, seconded and carried that:

The Board adds the following items to the agenda:

- 3 (a) Proposal of a motion by Chris Hunter
(b) Proposal of a motion by Chris Hunter
(c) Response by Chris Hunter to an email received by the Board Chair
- 4 Appointment of Grant Hughes as College lawyer

The agenda was approved with the noted additions.

1. Board accept the IDAC's recommended Standards, Limits and Conditions

- The board was advised by College staff that there had been a last minute change from the IDAC with respect to the title of the Standards, Limits and Conditions document (this was the only change) that the Board had initially 'approved in principle' at the September 24th, 2009 board meeting.
- The change was as follows:
 - previously circulated title – HPA Bylaws Schedule F Part 4A – Certified Practice – Drug Administration by Injection Standards, Limits and Conditions for Promoting Health, and Preventing Diseases, Disorders and Conditions through Drug Therapy
 - revised recommended title - HPA Bylaws Schedule F Part 4A – Certified Practice – Drug Administration by Injection Standards, Limits and Conditions for Immunization
- The board was advised that the reason the change had been suggested by the College in the first place was to make it consistent with the wording on the Regulation, which had not been finalized when the IDAC first drafted the Standards, Limits and Conditions
- The reason for going back to the initial title was due to the fact that the College of Physicians and Surgeons had the initial document approved by their Board and there was not enough time to get the revised version before their board.

It was moved, seconded and carried that:

The Board accepts the recommended Standards, Limits and Conditions for Immunization as presented by IDAC.

2. Board to amend the HPA Bylaws to include the recommended Standards, Limits and Conditions (Schedule F – Part 4)

It was moved, seconded and carried that:

The Board approves the inclusion of the Standards, Limits and Conditions for Immunization into the HPA Bylaws as Schedule F – Part 4.



3.(a) Proposal of a motion by Chris Hunter

It was moved and seconded:

That all communication and advice, or request for advice is done by the board as a whole. Whereas the board operates as a whole, the board is to receive all advice in writing (acceptable by email) to the board as a whole. That all advice previously provided, and any advice provided in the future to the board is provided to the whole board in a timely fashion.

Discussion Points:

- The discussion amongst board members regarding this motion was primarily directed towards communication that had apparently been transpiring between a select number of board members and attorney Grant Hughes regarding proposed issues relating to the employment of the Registrar.
- Board member John Scholtens requested that this motion be taken in-camera and Chris Hunter refused.
- Grant Hughes commented that although he felt Chris' proposal was unworkable he suggested that he could provide a representative member of the board with timely reports that could be copied to all board members.

Motion was defeated.

Requested Recorded Vote:

- Board members Chris Hunter and Penny Denton requested their 'yes' votes be recorded.

3.(b) Proposal of a motion by Chris Hunter

It was moved, seconded:

That Grant Hughes, or any lawyer representing the College Board respects that the College of Pharmacists Board operates as a whole, not with power in an individual regardless of title, and as such is to advise the board as a whole.

Discussion Points:

- Grant Hughes advised that his understanding was that when he accepted the engagement by Board Members he considered himself to be working for the College.
- Grant explained that it would not be reasonable for him to be constantly in communication with all board members and generally interacts with one person.
- Both Chris Hunter (other than limited information through tele-conference calls) and Penny Denton noted that they have never received any correspondence to date from Grant Hughes.

Motion was defeated.

Requested Recorded Vote:

- Board members Chris Hunter and Penny Denton requested their 'yes' votes be recorded.

3.(c) Response by Chris Hunter to an email received by the Board Chair

- Chris asked if the Chair could summarize his email.
- As the Chair was unable to locate the email at that moment Board member Barry Wilson agreed to read the email in question out to the group:



- Chris ...

Thank you for your letter.

*I'd like to remind you that two years ago, when you first joined the Board you, Barry Wilson, Bev Harris, Agnes Fridl Poljak, and I all met socially after that first meeting. At that time you confided to us that **you and Marshall Moleschi are members of the same family.***

*I'd like to remind you also that **your duty as a Board member is to avoid any situation in which there is, or there could be perceived to be, a conflict of interest.*** . .

- Chris responded to this by stating that he did not recall this meeting with the board members in question.
- One of the board members stated that his recollection was that Chris had informed the group at that meeting that he had attended a wedding in which Marshall was also in attendance.
- Chris stated that he does not recall ever having attended a wedding in which Marshall Moleschi was also in attendance and furthermore stated that he wants to be clear that he is not a family member of Marshall's.
- The Chair, thanked Chris for clearing this up.

4. Appointment of Grant Hughes as College lawyer

It was moved that:

The College formally brings Grant Hughes on board as College lawyer and legal counsel

Discussion Points:

- The Chair informed the Board that he had been very pleased with the work that Grant Hughes has done to date relating to the issues regarding the Registrar's performance.
- Grant commented that although he welcomed the opportunity to represent the College he also advised that the Board may want to do their due diligence and would prefer that the Board be collectively comfortable in the appointment.
- The Chair responded that he was surprised at how cautious and considerate Grant was being and said that this spoke well of him and his firm and that he wholeheartedly supported his appointment.
- It was suggested by a Board member that a contract be drawn up to include timelines, costing and terms of reference and that the Board consider going to tender and have a number of firms submit proposals.
- Grant Hughes agreed that this was not an unusual process to go through.
- The Chair advised that Grant Hughes had essentially already been hired – Board member Penny Denton said she was not aware of these arrangements and asked that this be noted in the minutes.
- Given that this initial motion had not been seconded Board Member Barry Wilson put forward a new motion.



It was moved, seconded and carried that:

The appointment of McQuarrie, Hunter as legal counsel for the college be confirmed for the purpose of assisting the college with issues related to the Registrar's employment and such governance issues as may arise generally. Bev Harris, or such other person as may be appointed by the board from time to time, be appointed to work with McQuarrie, Hunter and give such instruction as she deems appropriate. It is understood that Bev Harris would come back to the Board for such direction as she feels necessary.

Discussion Points:

- Board member Chris Hunter asked to be heard on the motion but was instructed by the Chair that this matter had already been discussed.

Requested Record Vote:

- Board member Penny Denton requested that her 'no' vote be recorded
- Board member Chris Hunter requested that his 'abstain, due to inability to be heard and receive information' vote be recorded

Adjournment:

The meeting was adjourned at 11:55 am.