



**Board Meeting Minutes
Via Teleconference**

May 8, 2014

Present:

Doug Kipp, Chair & District 4 Board Member
Bev Harris, Vice Chair & District 2 Board Member
Bob Craigue, District 5 Board Member
Aleisha Thornhill, District 7 Board Member
Bal Dhillon, District 8 Board Member
Kris Gustavson, Public Board Member
Jeremy Walden, Public Board Member
Ryan Hoag, Public Board Member

Regrets:

Agnes Fridl Poljak, District 1 Board Member
Blair Tymchuk, District 3 Board Member
Anar Dossa, District 6 Board Member
George Walton, Public Board Member

Staff:

Bob Nakagawa, Registrar
Mike Stonefield, Chief Operating Officer
Cam Egli, Director – Hospital Pharmacy Practice and Technology
Ashifa Keshavji, Director – Practice Reviews and Competency
Doreen Leong, Director – Community Pharmacy Practice and Registration
Lori Tanaka, Executive Assistant to the Deputy Registrar
Pina Naccarato, Executive Assistant to the Registrar

1. WELCOME AND CALL TO ORDER

- The Chair turned the meeting over to the Registrar to present the proposed bylaw changes as identified in the pre-circulated documents.

2. APPROVAL OF BYLAW LEGISLATION FOR FILING

- HPA Bylaws
 - Bylaws
 - Schedule C
 - Schedule D
- PODSA Bylaws
 - Schedule A
 - Forms 4, 5, 6

It was moved (B. Harris), seconded (B. Craigue) that the Board approves the following resolution:



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RESOLVED THAT, in accordance with the authority established in section 19(1) of the *Health Professions Act*, and subject to filing with the Minister as required by section 19(3) of the *Health Professions Act*, the board amend the bylaws of the College of Pharmacists of British Columbia, as set out in the schedule attached to this resolution.

SCHEDULE

The bylaws of the College of Pharmacists of British Columbia made under the authority of the *Health Professions Act* are amended by repealing sections 1-87 of the *Health Professions Act* Bylaws, Schedule C and Schedule D and substituting the attached new sections 1-87 of the *Health Professions Act* Bylaws, Schedule C and Schedule D.

The motion was CARRIED

No comments were received during the public posting period, although the Ministry of Health did provide feedback regarding the electronic elections sections of the HPA bylaws. The changes do not alter the original intent and therefore do not require an additional public posting period.

Attached are the motions that require approval from the Board in order to file the proposed changes to the HPA and PODSA Bylaws and Schedules.

It was moved (A. Thornhill), seconded (B. Craigue) that the Board approves the following resolution:

Motion:

RESOLVED THAT, in accordance with the authority established in section 21(1) of the *Pharmacy Operations and Drug Scheduling Act*, and subject to filing with the Minister as required by section 21(4) of the *Pharmacy Operations and Drug Scheduling Act*, the board amend the bylaws of the College of Pharmacists of British Columbia, as set out in the schedule attached to this resolution.

SCHEDULE

The bylaws of the College of Pharmacists of British Columbia made under the authority of the *Pharmacy Operations and Drug Scheduling Act* are amended by repealing Forms 4, 5 and 6 and Schedule A and substituting the attached new Forms 4, 5 and 6 and Schedule A.

The motion was CARRIED

3. ADJOURNMENT

- The Chair adjourned the May 8, 2014 Board teleconference meeting.



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HPA/PODSA Bylaws

Consistent with the CPBC Bylaw Review Schedule, the following legislation is presented to the Board for approval for filing with the Ministry of Health.

Package A consists of the following proposed areas of change:

- Electronic nominations/ballots and voting for Board elections – HPA bylaws
 - To enable electronic process for board elections;
 - Also provides provision for Registrar to extend the deadline for transmission of nominations or casting of ballots in the event there is an interruption in the electronic service
- Registration corrections — HPA Bylaws
 - Some minor changes/updates
- Re-certification of injection authority – HPA Bylaws
 - Provides the re-certification requirements for injection authority (post 5 years of authority in place)
 - Based upon NAPRA recommendation that the Board approved in principle in 2013
- Schedule C updates – HPA Bylaws
 - Updates to authorized schools
- Schedule A updates – PODSA Bylaws
 - Fee schedule changes

HPA Bylaws Schedule D:

- Fee schedule changes as reviewed by the Audit and Finance Committee at their February 2014 meeting

PODSA Bylaws Forms 4, 5, and 6:

- Removes pharmacist fees, both full and non-practising
- Update to contact information