

Meeting of the Council

June 16, 2006

Present:

President and District 6 Councillor John Hope, District 1 Councillor Randy Konrad, District 2 Councillor Amin Bardai, District 3 Councillor Barry Wilson, District 4 Councillor Erica Gregory, District 5 Councillor Rita Thomson, District 7 Councillor Carol Gee, Government Appointees Marina Ma, Margaret Cleaveley, Michael MacDougall and Jo Ann Groves.

Absent (with notice):

Faculty of Pharmaceutical Sciences Dean Robert Sindelar

Staff (at various times):

Registrar Marshall Moleschi; Deputy Registrar Brenda Osmond, General Manager Susan Lo, Administrative Assistant April Lightbown, QOS Alan Samuelson

Guests (at various times):

Marnie Mitchell, BCPhA Chief Executive Officer; Janice Moshenko, RPh Director, Division of Continuing Pharmacy Professional Development, UBC; Winnie Wong, Council Appointee

CALL TO ORDER

President Hope called the meeting to order at 9:00 a.m.

He noted the College mission statement:

To ensure British Columbia pharmacists provide safe and effective pharmacy care to help people achieve better health.

AGENDA AND TIMETABLE

The draft agenda was approved as circulated.

ADDITION TO AGENDA

- President Hope welcomed Winnie Wong, new government appointee (effective June 9, 2006 to June 9, 2007). Winnie is replacing retiring Jo Ann Groves. Council, staff and guests introduced themselves.
- Winnie gave a brief overview of her background as a Community Health Nurse with Vancouver Coastal Health and a Registered Nurse with BC Women's Hospital.

MINUTES OF PREVIOUS MEETING

The minutes of the April 21, 2006 Council meetings were approved by consensus.

OUTCOME DEVELOPMENT ISSUES

NAPRA AGM Report and Update

- The Executive Director's Report to NAPRA Board Meeting was distributed to council members.
- Any information or questions regarding this report can be directed to the Registrar.
- Erica Gregory also attended the Board Meeting and she gave a brief overview of highlights from the meeting. Erica will be attending more meetings as an executive member of NAPRA.

Compounding Standards for Pharmacists

- Brenda Osmond distributed handouts outlining Compounding vs Manufacturing.
- There are two basic issues:
 - 1) NAPRA standards of practice
 - 2) Health Canada
- Brenda is working with the College and major stakeholders in clarifying and revising Health Canada's Guidance document of June 2000.
- NAPRA is involved in receiving information from all provinces. They are collating and forwarding these documents to Health Canada. In order to keep comments from becoming convoluted the College of Pharmacists of BC is sending their comments to both NAPRA and Health Canada.
- Public safety issues are at stake when a pharmacist is compounding drug products.
- Manufacturers have edge as they have QA in place and are approved by Health Canada.
- Alan Samuelson reported that he had received an email June 16, 2006 reporting that Health Canada will be sending out a draft document at the end of June for 60 day comment.

Pharmacy Technicians Update

- The Registrar reported that a pharmacy technician task force will be developed and spearheaded by Alan Samuelson.
- Alan thanked council for approving recommendation of White Paper.
- Alan is in process of assembling a steering committee and he is looking at involving representatives from hospital pharmacy, chain pharmacies, BCPhA, and a pharmacy tech from both community and hospital.
- Alan will be working on developing a taskforce over the summer. He anticipates that a business case analysis will be ready for consideration by council for the September 22 council meeting.
- If the September date is not feasible Alan will ask for an extension and will present the business case analysis at the November council meeting

Strategic Plan Update

- A draft copy dated June 16, 2006 of the Strategic Plan 2006 with Implementation Plan was distributed to council. The 2004-2007 Operational Outcome document, developed by Linda Lytle, was also distributed; this document can be found on the college website.
- College staff goal setting will be completed by the registrar by the end of August and this will become part of the implementation plan.
- Discussion ensued on the 2004-2007 three-year Operational Outcome document and the Strategic Plan 2006.
- In order to facilitate communication between councillors and their constituents it was agreed that the college would forward letters on behalf of councillors as long as the message contained in the letters is consistent with the council stand on any particular issue.

It was moved, seconded and carried that:

- Management staff will meet and merge the 2006 Strategic Plan 2006 and the 2004-2007 Operational Outcome into a single, revised document for presentation at the September council meeting. A list of items deleted will be also be included.

PDAP Update

- Due to time constraints at the April council meeting Doreen Leong attended June's meeting to answer further questions regarding the Knowledge Assessment exam.
- The registrar gave a brief review of the material covered by Doreen at the April 21 council meeting.
- Background information was distributed to council on practice standards; legislation; Registration and Renewal of Registration under the Pharmacists, Pharmacy Operations and Drug Scheduling Act; and Registration and Licensure -Assessments for Registration under The Bylaws of The Council of The College of Pharmacists of British Columbia
- Doreen explained the process of the Learning and Practice Portfolio and the Knowledge Assessment Exam and answered questions.
- It was noted that in the next cycle pharmacists who choose the Knowledge Assessment Exam will be allowed 3 hours to complete the exam and calculators will be allowed.
- A question was raised with regard to pharmacists who did not meet the standard in the last cycle and who may have succeeded if given the extra time and/or calculator. The statistical method used to set the standard takes into consideration exam difficulty and exam conditions such as the availability of calculators and length of time.
- Reference was made to the KA sample questions posted on the College website in 2003 and the errors and/or ambiguities it allegedly contained. These concerns were reported to the Knowledge Assessment Committee and Board of Examiners who reviewed the sample questions and responded to the pharmacist. Council was informed that any errors and/or ambiguities are referred to the Board of Examiners. Council was also informed that the Board of Examiners has a consistent ongoing process in place for creating and reviewing questions.
- Fourteen orientation sessions across the province have now been completed.
- The registrar presented a summary of feedback on the PDAP Orientation Sessions
- 60% of people who attended completed evaluations.
- Over 90% of attendees felt that the orientation session met the expressed purpose and expectations.

NON POLICY DEVELOPMENT UPDATE

Health Professions Act Development Update

- In 2003 the Ministry of Health notified the College that the regulation of pharmacy practice would be moved under the Health Professions Act (HPA). We expect that this transition will occur in the near future.
- Pharmacy, medicine and dentistry will all soon be under the HPA. The College of Registered Nurses of British Columbia (CRNBC) is the most recent organization to be brought under the HPA; the date of change is unknown at this time.
- In recent discussions with CRNBC it has been clarified what pharmacists are currently permitted, and will continue to be permitted under the HPA, to interchange or substitute medications in certain circumstances, and to adjust medication orders under a therapeutic interchange program or protocol approved by the governing body of a hospital. This clarification is described in a joint statement (issued in June 2006) and is available for viewing on the College website. The college will report any information that becomes available about the timing of the transition.

NDSAC Drug Schedule Approvals

Amendments to the Drug Schedules Regulation were approved by Order in Council 362. The information will be circulated to pharmacists by email and will be posted on the college's website.

Resolution No. November 2003-01, dated November 28, 2003;
Resolution No. November 2003-02, dated November 28, 2003;
Resolution No. January 2004-01b, dated January 30, 2004;
Resolution No. June 2004-01, dated June 18, 2004;
Resolution No. January 21, 2005, dated January 21, 2005;
Resolution No. September 23, 2005-01; dated September 23, 2005;
Resolution No. November 25, 2005-01; dated November 25, 2005.

PLAN B Update

- The Registrar, Deputy Registrar and Marnie Mitchell, CEO BCPhA met to discuss Plan B. It is expected this will be approved when cabinet meets late summer 2006.
- The move to scheduling by reference needs to move to health professions act.

MONITORING ACTIVITIES

- Registrar was asked to develop short summaries under Desired Outcomes rather than listing meeting dates. Council endorsed this concept by consensus for future reporting by registrar.
- A regular report on Crystal-meth awareness was requested; the registrar will include this in future reports.
- The registrar will look into the status of registrants suspended for non-compliance with PDAP requirements.

Registrar's Executive Report

Registrar Moleschi provided monitoring reports and updates on the following topics:

Stakeholder Relations

Activities and events relating to stakeholder relations were provided for the information of the Councillors.

Practice Standards: General

Activities and events relating to practice standards: general were provided for the information of the Councillors.

Practice Standards: Professional Development and Assessment Program

Activities relating to practice standards: Professional Development and Assessment Program were provided for the information of the Councillors.

Professionalism

Various activities relating to the promotion of professionalism were reported.

Pharmacist Empowerment and Autonomy

Activities and events relating to pharmacist empowerment and autonomy were provided for the information of the Councillors.

Canadian Institute of Health Information (CIHI)

- Council asked if the college is involved in any human resource planning in order to address potential pharmacist shortages in the future.
- Susan Lo reported that she had recently attended a conference in Ottawa and the meeting was attended by representatives from pharmacy regulating bodies in Canada. The purpose of this meeting was to collaborate with CIHI in regards to health care human resource planning.
- More data collection will be required from pharmacists as a result of this initiative.
- The college is hoping to be in a position to start collecting this data before the end of 2006.

Organizational Operation

The Registrar reported full compliance with requirements of Policy DO-10.

Involving Pharmacists in Key Initiatives

The Registrar reported full compliance with this policy's requirements.

Financial Health: College

The Registrar reported full compliance with this policy's requirement.

Operations: Retention of Records

The Registrar reported full compliance with this policy's requirements.

Election Results/Government Appointee

Council Elections were held in District 2, 4 and 6

- Bev Harris, District 2 won by acclamation. Bev will replace Councillor Amin Bardai, who declined to run again, after the AGM in November
- Erica Gregory, District 4 was re-elected
- James Kim, District 6 won by acclamation. James will replace Councillor John Hope, who declined to run again, after the AGM in November.

New Government Appointee

- Winnie Wong has been appointed to the Council of the College of Pharmacists for a term effective June 9, 2006 to June 9, 2007. Winnie will replace retiring Jo Ann Groves.
- Orientation sessions for new councillors will be held during the summer of 2006.

Committees

The Registrar reported full compliance with this policy's requirements.

Relationship with the Public and other Key Stakeholders

Activities and events relating to relations with the public and other key stakeholders were provided to demonstrate compliance with the policy.

Tobacco-Free Pharmacies

Activities and events relating to relations with the public and other key stakeholders were provided to demonstrate compliance with the policy.

Facsimile Transmission of Refill Authorizations in Community Pharmacies

The Registrar reported full compliance with this policy's requirements.

NONPOLICY DECISIONS

- The Audit Committee met on June 15, 2006 to review the Financial Statements.

Council reviewed the Audit Committee-approved draft financial audit report.

It was moved, seconded and carried:

Council approves the draft financial statements as presented.

FUTURE JUNE COUNCIL MEETINGS

It was moved, seconded and carried:

That future June council meetings will be held on the last Friday in June. This will ensure the auditors have ample time to prepare Financial Statements for presentation and approval by council.

President-Elect

President Hope called for nominations for President-elect. Councillor Randy Konrad accepted nomination; there were no further nominations and he was acclaimed as President-elect.

Meeting Assessment

Councillors completed the Council Meeting Assessment form. President Hope will compile the data and report the results at the September meeting.

ADJOURNMENT

The meeting was adjourned at 2:25 p.m.