

1. **Welcome**

Present:

Erica Gregory, President, District 4 Councillor
Agnes Fridl Poljak, District 1 Councillor
Bev Harris, District 2 Councillor
Barry Wilson, District 3 Councillor
Chris Hunter, District 5 Councillor
James Kim, District 6 Councillor
Margaret Cleaveley, Government Appointee
Marina Ma, Government Appointee
Michael MacDougall, Government Appointee
John Scholtens, Government Appointee

Staff (at various times):

Marshall Moleschi, Registrar
Suzanne Solven, Deputy Registrar
Lori DeCou, Communications Director
April Lightbown, Executive Assistant – Registrar
Susan Lo, General Manager
Ashifa Keshavji, Assessment Programs Director

Invited Guests (at various times):

Penny Denton, Government Appointee, effective July 26, 2008
Peter Cook, Chair, Board of Examiners
Kathleen Collins, CE-Plus Working Group member
Marnie Mitchell, CEO, BC Pharmacy Association

Regrets:

Dennis Primmatt, District 7 Councillor
Robert Sindelar, Dean, Faculty of Pharmaceutical Sciences, UBC

2. Call to Order

- President Gregory called the meeting to order at 9:05 a.m.
- She stated the college mission statement:

To ensure British Columbia pharmacists provide safe and effective pharmacy care to help people achieve better health.

3. Agenda (June 26 & 27)**It was moved, seconded and carried:**

Council adds the following items to the June 26 agenda:

5.6 *BCPhA/CPhA conference report*

7.3 *Council appointment to the BC Pharmacists' Benevolent Society Board of Trustees*

The agenda was approved by consensus with the noted additions.

4. Approval of Previous Meeting Minutes**It was moved, seconded and defeated:**

Council approves the deletion of the following wording from the Medication Management Initiative section of the minutes of the Council meeting of April 11, 2008,

"Overall, councilors expressed their support of the document and commented on its thoroughness."

The minutes of the April 11, 2008 council meeting were approved by consensus as presented.

5. Council Governance and Development**5.1 Councillor Communications**

A package of council communications regarding elections was distributed to members for discussion.

It was moved, seconded and carried:

Council recesses for 10 minutes to review the information package, with the council meeting to reconvene at 9:40 am.

It was moved, seconded and carried:

Council convenes an in-camera session with councilors and Penny Denton, new Government Appointee, to discuss councillor communications.

Decisions resulting from the in-camera session:

- Council directed the registrar to redraft the election policy and provide it to councillors with ample review time for the September 2008 council meeting.
- Council decided to conduct a review of the governance model and policy manual to relearn, review, and re-engage the governance structure and directed that the topic be included as an agenda item for the September council meeting.

5.2 Election Results

Council elections were held on May 23, 2008, for Districts 2, 4 and 6:

- Bev Harris, District 2, was re-elected for a two-year term.
- Doug Kipp, District 4, was elected for a two-year term.
- James Kim, District 6, was re-elected by acclamation for a two-year term.

5.3 Government Appointee

- Effective July 26, 2008, Penny A. Denton is appointed to the council of the College of Pharmacists of BC for a term ending July 26, 2009. Ms. Denton will be Marina Ma's replacement.
- To commemorate Marina Ma's final council meeting, the President presented her with a card and a gift.

5.4 Election of President-elect

President Gregory called for nominations for President-elect.

- Councillors Dennis Primmitt, Bev Harris and Mike MacDougall accepted nomination; Councillor Chris Hunter respectfully declined nomination.
- The vote was conducted by secret ballot, and Mike MacDougall was declared President-elect (effective following the 2008 annual general meeting).

5.5 Financial Health – Audited Financial Statements

- The Audit Committee met on June 25, 2008 to review and approve the financial statements.
- Council reviewed the Audit Committee-approved draft financial audit report.

It was moved, seconded and carried:

Council approves the draft financial statements as presented.

It was moved, seconded and carried:

- *Council recommends that Grant Thornton be appointed as auditors for the 2008-2009 fiscal year.*

5.6 Conference Reports

Chris Hunter gave an update on the BC Pharmacy Association and Canadian Pharmacists Association conferences held in Richmond and Victoria on May 23-25 and May 31-June 3, respectively.

6. Strategic and Policy Matters**GOAL 1**

The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.

Objective 1

Develop a model for pharmacy technician regulation and integrate into college processes/programs.

Regulated Pharmacy Technicians Initiative:

- The registrar presented a powerpoint presentation to council outlining the current status regarding the regulation of Pharmacy Technicians.

Objective 2

Develop a framework/model (and supporting associated legislation) for ensuring advanced professional practice in a manner that supports pharmacists in the delivery of consultation, cognitive services, medication management, and dispensing services.

- The registrar presented a powerpoint presentation to council outlining the current status regarding the Medication Management initiative (PPP-58).

Professional Practice Policy-58 (PPP-58) Amendment

As the result of consultations with a wide variety of stakeholders, it has been suggested that the college should ensure that pharmacists engaged in medication management functions in accordance with *Professional Practice Policy #58 – Protocol for Medication Management (Adapting a Prescription)* have personal professional liability insurance coverage, in addition to the employer's professional liability insurance coverage. As a result of the discussions during consultation presentations, strong opinions were expressed that the college should ensure that each pharmacist involved with authorizing prescription renewals and other medication management activities has adequate personal professional liability insurance.

The necessary liability insurance will be required when the CPBC transitions to regulation under the *Health Professions Act*. However, the timing of the transition may be delayed until the spring of 2009. Stakeholder groups have urged the college to address the issue of mandatory professional liability insurance prior to the legislation transition date by amending the existing policy PPP-58 to add the requirement.

As such a briefing note was presented to council to consider this issue.

It was moved, seconded and carried that:

In order to utilize PPP-58, pharmacists must complete the orientation process and possess personal professional liability insurance with a minimum coverage of \$2 million.

Objective 3

Identify and support initiatives that ensure that the skills of pharmacists and pharmacy technicians are developed in accordance with the scope of practice

Stream 1: Quality Assurance

6.3 Addition of continuing education option to the Professional Development and Assessment Program

The Registrar reported that:

- A CE-Plus Working Group workshop was held on May 20, 2008 to review the results of the pilot of the draft CE-Plus tool.
- The CE-Plus tool was presented to the Board of Examiners for approval June 9, 2008.
- The anticipated availability of the CE-Plus tool is for Cycle 2, Phase 2 participants for September 2008.

CE-Plus Learning Record

- Peter Cook, Chair, Board of Examiners, and Kathleen Collins, CE-Plus working group member presented the draft CE-Plus Learning Record to council.

It was moved, seconded and carried:

Council approves the Board of Examiners CE-Plus tool as presented for implementation in Cycle 2, Phase 2 in September 2008.

Stream 2: Professional Conduct Review

- College staff provided an update on the action plan in council's briefing package.

Stream 3: Methadone Pharmacy Services

- College staff provided an update on the action plan in council's briefing package.

Stream 3: PharmaNet Data Integrity

- College staff provided an update on the action plan in council's briefing package.

Stream 4: Registration

- College staff provided an update on the action plan in council's briefing package.

Objective 4

Ensure the college transitions from the Pharmacists, Pharmacy Operations and Drug Scheduling Act (PPODSA) to the Health Professions Act (HPA) and the Pharmacy Operations and Drug Scheduling Act (PODSA).

Transition to New Legislation:

- The Deputy Registrar presented a powerpoint presentation to council outlining Bill 25 Health Professions (Regulatory Reform) Amendment Act.

GOAL 2

The college sets standards and conditions to ensure that emerging technologies and changes to pharmacy processes contribute to safe and effective pharmacy care.

Objective 1

Define the college's regulatory role in overseeing pharmacy technology and pharmacy processes.

- College staff provided an update on the action plan in council's briefing package.
- A video clip was shown to provide an overview of the eDrug project and proposed new features to be available in the upgraded PharmaNet system to be called PharmaNet-eRx. The video is expected to be ready for distribution to pharmacists via the college website in the upcoming months.

Objective 2

Develop a policy framework for the approval of pharmacy technologies and practice processes. (I.e. guidelines, standards of practice)

- College staff provided an update on the action plan in council's briefing package.

GOAL 3

The public, government, health care professionals, and registrants understand the role and value of the pharmacist.

Objective 1

Develop a comprehensive cost effective communication strategy.

Website and Rebrand Projects:

- The Director of Communications updated council on the college's website and rebrand projects.

Objective 2

Implement communication plans.

- The Director of Communications updated council on the communication strategies for the major initiatives: regulated pharmacy technicians, medication management, eDrug/eHealth.

Other Policy Review and Development**Code of Ethics Value VIII**

- Following up on the college's 2006 annual general meeting resolution, the Ethics Advisory Committee heard a presentation from three pharmacists with an interest in adjusting the wording of Value VIII and its obligations statement. The group presented a paper entitled, "The Need to Accommodate Conscience and Religion in the Pharmacy Profession."
- Following the presentation, the Ethics Advisory Committee members reviewed information obtained from other Canadian pharmacy jurisdictions and the United States.
- Following further discussion of the issue, the Ethics Advisory Committee members found no compelling reason to adjust the wording of the existing Code of Ethics Value VIII obligation statement and decided to recommend to the college council that it continue to support the wording of the existing Code of Ethics Value VIII.

It was moved, seconded and carried:

Approved June 27, 2008

Council accepts the report and approves the recommendation of the Ethics Advisory Committee.

Pharmacy Loyalty Program Points

- At its February 2008 meeting, the council requested that the college's Ethics Advisory Committee review the issue of pharmacy loyalty program points for prescriptions. The topic was included on the agenda of the committee's May 8, 2008 meeting.
- The committee reviewed the recent history of the topic and decided that further research is required.

It was moved, seconded and carried:

Council accepts the Ethics Advisory Committee's report on pharmacy loyalty program points for prescriptions and that further research is being conducted with an update to be provided to the September 2008 meeting of the council.

7. Consent Items

7.1 Drug Schedules

It was moved, seconded and carried that:

Council recommends that the B.C. Drug Schedules Regulation be amended as follows:

Deletion of:

- 3 Benzoyl peroxide (preparations of 5% or less as a single ingredient)
- 1 Diclofenac and its salts
- 2 Famotidine and its salts (when sold in concentrations of 20 mg or less per oral dosage unit and indicated for the treatment of heartburn, in package sizes containing more than 600 mg of famotidine)
- 2 Levonorgestrel (when used for emergency contraception)

and the addition of:

- 1 Abatacept
- 1 Calcium salts when sold for the treatment of hyperphosphatemia^v
- 1 Deracoxib
- 1 Diclofenac and its salts, except when sold as a single medicinal ingredient in a concentration equivalent of 1% or less diclofenac in preparations for topical use on the skin
- 3 Diclofenac diethylamine (in preparations for topical use on the skin in concentrations of not more than the equivalent of 1% diclofenac)
- 1 Entecavir
- 1 Erlotinib and its salts
- 3 Famotidine and its salts (when sold in concentrations of 20 mg or less per oral dosage unit and indicated for the treatment of heartburn, in package sizes containing more than 600 mg of famotidine)

- 1 Histrelin and its salts
- 1 Lanthanum salts, when sold for the treatment of hyperphosphatemia
- 2 Levonorgestrel when sold in concentrations of 0.75 mg per oral dosage unit (except when labelled to be taken as a single dose of 1.5 mg and in package sizes containing no more than 1.5 mg levonorgestrel, packaged and labelled for emergency contraception)
- 3 Levonorgestrel (when sold in concentrations of 0.75 mg per oral dosage unit to be taken as a single dose of 1.5 mg, packaged and labelled for emergency contraception, in package sizes containing no more than 1.5 mg of levonorgestrel)
- 1 Lutropin alfa
- 1 Pregabalin and its salts and derivatives
- 1 Resocortol and its derivatives
- 1 Solifenacin and its salts
- 1 Sunitinib and its salts
- 1 Trosipium chloride

7.2 Committee Appointments:

It was moved, seconded and carried:

As per Council Governance Policy re: Committees, Carol Hansen, chair for the Long-term Care Committee has made the noted appointments for a 3 year term:

- Christa Choi
- Nicole Collier
- Douglas Danforth
- Ken Lee
- Ting Luu
- Maria Ton

7.3 Benevolent Society Board of Trustee

It was moved, seconded and carried:

Council appoints Bev Harris to the BC Pharmacists Benevolent Society Board of Trustees, replacing Randy Konrad.

8. Council Assessment and Appraisal

- The president adjourned the meeting at 4:16 pm.

Present:

Erica Gregory, President, District 4 Councillor
Agnes Fridl Poljak, District 1 Councillor
Bev Harris, District 2 Councillor
Barry Wilson, District 3 Councillor
Chris Hunter, District 5 Councillor
James Kim, District 6 Councillor
Margaret Cleaveley, Government Appointee
Marina Ma, Government Appointee
Michael MacDougall, Government Appointee
John Scholtens, Government Appointee
Robert Sindelar, Dean, Faculty of Pharmaceutical Sciences, UBC (afternoon)

Staff:

Marshall Moleschi, Registrar
Suzanne Solven, Deputy Registrar
Lori DeCou, Communications Director

Facilitator (Guest):

Stuart Culbertson, Sierra Systems
Stephanie Martin, Sierra Systems

Regrets:

Dennis Primmatt, District 7 Councillor

1. The meeting was called to order at 9:02 am.
2. A facilitator led the council through a review of the current strategic plan. A number of changes were proposed.

3. It was moved, seconded and carried:

Council approves the changes as noted during the meeting and their incorporation into the revised strategic plan and directs staff to review the timelines outlined in the revised plan and, if required, suggest revisions.

4. The meeting was adjourned at 2:50 pm.