

Meeting of the Council

September 22, 2006

Present:

President and District 6 Councillor John Hope; District 1 Councillor Randy Konrad; District 2 Councillor Amin Bardai; District 3 Councillor Barry Wilson; District 4 Councillor Erica Gregory; District 5 Councillor Rita Thomson; District 7 Councillor Carol Gee; Government Appointees Marina Ma, Margaret Cleaveley, Michael MacDougall and Winnie Wong

Absent (with notice):

Dean Robert Sindelar, Faculty of Pharmaceutical Sciences

Staff (at various times):

Registrar Marshall Moleschi; Executive Assistant April Lightbown; Quality Outcomes Program Consultant Linda Lytle; Quality Outcomes Specialist George Budd; General Manager Susan Lo; Quality Outcomes Specialist Zahida Esmail; PharmaNet Coordinator Cory Cyr

Guests (at various times):

BCPhA Chief Executive Officer Marnie Mitchell; RPh Director, UBC Continuing Pharmacy Professional Development Janice Moshenko; RPh Assistant Director, UBC Continuing Pharmacy Professional Development Sheryl Peterson; Project Manager eHealth Drug Project Lesley Preston; Executive Director, Canadian Council for Accreditation Programs (CCAP) Dr. David Hill

CALL TO ORDER

President Hope called the meeting to order at 9:06 a.m.

He noted the college mission statement:

To ensure British Columbia pharmacists provide safe and effective pharmacy care to help people achieve better health.

AGENDA AND TIMETABLE

The draft agenda and timetable were approved as circulated.

MINUTES OF PREVIOUS MEETING

The minutes of the June 16, 2006 council meeting were approved by consensus.

MONITORING ACTIVITIES

- **Actions resulting from the minutes of June 16, 2006**

Deputy registrar search

- An advertisement for the deputy registrar's position has been posted on the college's website.
- Links to this ad also appear on websites for the BCPhA, NAPRA, and Pharmacy Gateway. Additionally, CSHP advertised the position to its members.
- Search committee has been formed.
- The application deadline is October 10; the college hopes to name the new deputy registrar by early November.

Strategic plan

- 2006 Strategic Plan and the 2004-2007 Operational Outcomes documents were merged.
- The new three-year operational outcomes Mar 1, 2006 – Feb 28, 2009 was presented to council, along with a list of deleted items.
- The registrar reviewed the strategic direction with implementation plan and progress to date.
- Progress report and strategic plan will be discussed in depth at the November council meeting.

Staff consultation committee

- The committee will consist of four members (two administrative assistants and two management staff).
- The committee will meet at least once every two weeks during its initial phase in order to ensure a timely response to staff-generated issues.
- The Staff Consultation Committee's terms of reference will be finalized by the first committee appointees.
- Deadline for application to committee is Oct 3, 2006.

Crystal meth awareness

- There have been no developments as the situation has not changed.

PDAP: Status of registrants

- Registrants are permitted to continue their registration status, provided they continue to participate in the PDAP Phase 2 and 3 requirements. To date, no registrants have withdrawn from the process.

Plan B

- The Ministry of Health has not yet reschedule Plan B®.
- The delay seems to be related to discussions on whether or not Plan B® should receive PharmaCare coverage.
- An answer was expected by the end of August from Suzanne Solven.
- No further communication has been received from the Ministry.

OUTCOME DEVELOPMENT ISSUES

Security for pharmacies providing methadone services

- George Budd, Quality Outcomes Specialist presented a report on security issues:
 - In August 2005 a downtown eastside pharmacy was broken into and drugs were stolen, including methadone and other narcotics.
 - These drugs made their way onto the street and may have contributed to the street drug problem including drug overdoses and deaths.
 - A second, similar incident occurred in August 2006, but no overdose deaths have been reported.
 - Vancouver Police Department contacted the College to express their concern.
 - Since the most recent incident of break and enter, college staff and the registrar met with an officer from Vancouver Police Department and the Deputy Chief License Inspector from the City of Vancouver to discuss any immediate action that could be necessary.

- Three options to address this issue were put forward:
 1. No change – continue to hold the pharmacy manager responsible for determining the level of security controls required for the security of drugs and confidential records.
 2. Develop guidelines or recommendations that more clearly outline the areas that should be considered by a manager developing security plan. These outlines could point out that the street value of the inventory and the location of the pharmacy should play into the decision-making.
 3. Provide very specific and detailed requirements that must be met by pharmacies. Develop a time-line for implementation, and have Quality Outcomes Specialists review all pharmacies to ensure the specific requirements are being complied with.

It was moved, seconded and carried:

The Community Practice Advisory Committee, headed by George Budd, would develop a recommendation to council.

NEW POLICY DEVELOPMENT

Pharmacy Technician Update

- The Pharmacy Technician Steering Committee has been identified and the first draft of the business case analysis has been circulated to the members for review and recommendations.
- A second draft will be prepared with the recommendations and circulated to the committee by October 6.
- The final draft of the business case analysis will be ready for consideration by council for the November 24 council meeting.

MONITORING ACTIVITIES

Registrar's Executive Report

- The registrar provided monitoring reports and updates on the following topics:

Stakeholder Relations

- Activities and events relating to stakeholder relations were provided for the information of the councillors.

Practice Standards: General

- Activities and events relating to practice standards: general were provided for the information of the councillors.

Practice Standards: Professional Development and Assessment Program

- Activities and events relating to practice standards: Professional Development and Assessment Program were provided for the information of the councillors.

Professionalism

- Various activities relating to the promotion of professionalism were reported.

Pharmacist Empowerment and Autonomy

- Activities and events relating to pharmacist empowerment and autonomy were provided for the information of the councillors.

Organizational Operation

- The registrar reported full compliance with requirements of Policy DO-10.

Involving Pharmacists in Key Initiatives

- Various activities relating to the involvement of pharmacists in key initiatives were reported.
- A letter from district 3 councillor, Barry Wilson, was sent to district 3 constituents with the Sept/Oct ReadLinks.

Financial Health: College

- The registrar provided a report, as of August 31, 2006, comparing the actual financial position to budget.
- Discussion ensued, questions were answered.
- Because of the need to obtain Cabinet approval of proposed fee adjustments, delaying approval of a budget proposal that includes a fee increase beyond September does not allow sufficient time for the government's amendment approval process. When the college is included as a profession under the Health Professions Act, this issue will be resolved with the authority of the board of directors to set registrant fees.
- The registrar agreed to develop a strategic discussion on a contingency fund for the college.

It was moved, seconded and carried:

Council approves the budget as proposed (attached as Appendix 1).

- The registrar reported his compliance with the requirements of Policy EC-3.

Donation

- The college received a letter from Dean Sindelar, Professor and Dean, Faculty of Pharmaceutical Sciences asking for a donation to endow a scholarship for Doctor of Pharmacy students.

It was moved, seconded and carried:

Council approves the donation of \$5000 to the Peter Jewesson Doctor of Pharmacy Scholarship.

Office Operations: Retention of Records

- The registrar reported his compliance with the requirements of Policy EC-9a.

Relationship with the Public and other Key Stakeholders

- Councillors' activities relating to outreach to the public and other key stakeholders were summarized.

Tobacco-Free Pharmacies

- The registrar wrote a letter on August 3, 2006 to the Minister of Health supporting an interim measure to limit displays of tobacco products.
- Events related to the Council's tobacco-free pharmacy initiative were reported.

NONPOLICY DECISIONS

Awards

- Council considered a number of award recommendations proposed by the registrar and councillor Mike MacDougall.
- The registrar will look at updating the nomination form and possibly contacting the person who has submitted the nomination to garner more information on the nominee.
- A total of 47 nominations were received with 27 nominations for the Five Star Pharmacist award.

It was moved, seconded and carried:

Council approves the following award recipients:

Excellence in Practice Awards

Five Star Pharmacist

Award of Excellence in Community Pharmacy Practice

Award of Excellence in Hospital Pharmacy Practice

Award of Excellence in Long-term Care Pharmacy Practice

Shakeel Bhatti

Agnes Fridl Poljak

Susanne Moadebi

Elsie Williams

Volunteer Honour Roll

1. *Gold Certificate* Dianne Kapy
2. *Silver Certificate* 20 volunteers (attached as Appendix 2)
3. *Bronze Certificate* 129 volunteers (attached as Appendix 3)

Honourary Registrant of the College of Pharmacists of BC

- No recommendations this year.

CONSENT ITEMS

Drug Schedules Regulation Amendments

It was moved, seconded and carried:

Council approves the recommended amendment to the *Drug Schedules Regulation* as follows:

Delete:

- 2 Bacitracin and its salts and derivatives (for ophthalmic use)
- 2 Gramicidin and its salts and derivatives (for ophthalmic use)
- ^m 2 Lidocaine and its salts (for ophthalmic, otic or parenteral use, or for topical use on mucous membranes, except lozenges)
- 2 Polymyxin B and its salts and derivatives (for ophthalmic use)

Add:

- 3 Bacitracin and its salts and derivatives (for ophthalmic use)
- 3 Gramicidin and its salts and derivatives (for ophthalmic use)
- 2 Lidocaine and its salts (for ophthalmic or parenteral use, or topical use on mucous membranes, except lozenges)
- 3 Lidocaine and its salts (for otic use)
- 3 Polymyxin B and its salts and derivatives (for ophthalmic use)

Council Development

- Janice Moshenko, RPh Director, Division of Continuing Pharmacy Professional Development, UBC presented the following information to council:
 - UBC-CPPD annual update August 2006.
 - Key strategies and significant achievements for 2005/06.
 - Projected plans for 2006-07 and beyond.
 - Summary of synergies with CPBC'S initiatives & strategic directions.
 - Summary of business plan deliverables 2005-06.
 - Deliverables for business plan 2006/07 and beyond.
- Lesley Preston, Project Manager, eHealth Drug Project, Contracted Resource to Knowledge Management and Technology Division, Ministry of Health presented the following information to council:
 - The objective of the eDrug Project is to provide authorized access to medication profiles widely available.
 - ePrescribing capabilities implemented, and physician adoption launched.
 - Clinical and financial decision support tools available.
 - Phase 0 (Strategy) completed December 2005.
 - Phase I (Planning) completed by August 2006.
 - Phase 2 (configure, integrate and Rollout) completed September 2006 – March 2009.
 - Lesley will provide the registrar with the link to PharmaNet video.

- President Hope introduced Dr. David Hill, Executive Director for Canadian Council for Accreditation of Pharmacy Programs (CCAPP).
 - Dr. Hill is responsible for evaluating programs and developing accreditation standards for pharmacy techs.
 - David is presently working out of the college office.

Hospital Pharmacy Committee Appointment

It was moved, seconded and carried:

Council approved the appointment of Linda Morris, of the Fraser Health Authority, as Chair of the Hospital Pharmacy Committee.

Committees

The following committees will require new members in November; interested applicants are asked to contact the registrar

- Inquiry Committee
- Canadian Society for Hospital Pharmacy - BC Branch
- Joint Venture

Meeting Assessment

- Councillors completed the council meeting assessment form. President Hope will compile the data and report the results at the November council meeting.

ADJOURNMENT

The meeting was adjourned at 3:20 p.m.

COLLEGE OF PHARMACISTS OF B.C.
PROPOSED BUDGET
for fiscal year 2007-08

	Budget 2007-08	Budget 2006-07
REVENUE		
License and registration		
Pharmacy <i>(no change in fee = \$1060)</i>	1,039,125	1,035,400
Pharmacist <i>(no change in fee = \$595)</i>	2,425,000	2,313,501
Total License and registration	3,464,125	3,348,901
QC and student registration		
UBC student	18,000	22,750
Qualifying candidate	41,250	41,250
Other <i>(Internship, Jurisprudence Exam)</i>	64,375	47,000
Total QC and student registration	123,625	111,000
Other revenue		
PharmaNet data request	120,000	70,000
PharmaNet grant	120,000	30,000
Other <i>(Transfer, Subscription, Interest, Misc.)</i>	59,250	56,000
JV revenue <i>(changed from NET to GROSS)</i>	285,000	285,000
Total other revenue	584,250	441,000
TOTAL REVENUE	4,172,000	3,900,901
EXPENDITURE		
College <i>(council, committees, conferences, meetings, etc.)</i>	206,517	177,650
Pharmacy service review <i>(pharmacy site visits)</i>	53,017	45,982
Inquiry and discipline	87,790	25,000
Assessments <i>(PDAP)</i>	115,834	200,765
NAPRA <i>(assessment fee and all NAPRA related expenses)</i>	240,000	231,500
UBC grants <i>(CPE grant \$200,000 eff 2005)</i>	269,000	272,300
PharmaNet	15,100	5,880
Salaries and benefits	2,143,971	1,981,810
General administration	730,772	643,014
JV expenses <i>(changed from NET to GROSS)</i>	120,000	135,000
Expenditure before the following:	3,982,000	3,718,901
Depreciation and amortization	190,000	182,000
Loss (Gain) on disposition of assets	0	0
TOTAL EXPENDITURE	4,172,000	3,900,901
SURPLUS (DEFICIT)	(0)	0

Volunteer Honour Roll
Silver

First Name	Last Name
Amin	Bardai
Constance	Chung
Peter	Cook
Gordon	Eddy
Maria	Finamore
Erika	Gregory
Elaine	Ho
John	Hope
Melanie	Johnson
Jack	Lee
Ada	Leung
Miguel	Lopez-Dee
Betty	Nielson
Carol	O'Byrne
Laura-Lynn	Pollock
Peter	Rubin
Jasvinder	Sandhu
Stephen	Shalansky
Gregory	Shepherd
Thomas	Tse

Volunteer Honour Roll
Bronze

First Name	Last Name
Frank	Archer
Gregory	Atherton
Grace	Barrington-Foote
Heather	Baxter
Kyla	Bertschi
Mohamed	Bhatti
Glen	Brown
Linda	Bryan
Robert	Caravan
Eric	Chan
Julia	Chan
Wayne	Chen
John	Cheung
Caroline	Chin
Margaret	Cleaveley
Dana	Cole
Mark	Collins
Sherry	Coutts
Jody	Croft
Megan	Cross
Salma	Damji
Derek	Daws
Gianni	DelNegro
Neeta	Desai
Catherine	Dobbin
Cameron	Egli
David	Fielding
Gregory	Fong
Kenneth	Foreman
Trevor	Fox
Susy	Fung
Carol	Gee
Sylvia	Ghoshal
Jo Ann	Groves
Carol	Hansen
Paul	Harris
Melissa	Haynes
Cindy	Ho
Amy	Huang
Martin	Hyde
Afshin	Jaberi
Joe	Jacob
Raymond	Jang
Raymond	Jay

First Name	Last Name
Tamiz	Kanji
Rosemin	Kassam
Randall	Konrad
Lorna	Kroll
Marylene	Kyriazis
Shallen	Letwin
Berny	Leung
Stephen	Liang
Christine	Liotta
Anita	Lo
Gabrielle	Lo
Joanne	Logie
Sam	Louie
Alan	Low
Edward	Lum
Linda	Lytle
Alison	MacDonald
Judith	MacDonald
Michael	MacDougall
Henry	Mah
Marina	Ma
Lorrie	Mann
Robin	Manweiler
Edmond	Margawang
Shadi	Mash-Hadi Sharif
Gillian	Mayo
Kenneth	McCartney
Keith	McDonald
Patricia	McFadyen
Kenneth	McGregor
Kathryn	McInnes
Marney	McKay
Kenneth	McLay
Margaret	McLean
Mohamed	Merali
Hesham	Metwaly
William	Millin
Janet	Morris
Linda	Morris
Janice	Moshenko
Janice	Munroe
Shelley	Novak
Brenda	O'Leary
Marion	Pearson

First Name	Last Name
Kevin	Peters
Melva	Peters
Paul	Polachek
Sandra	Posnikoff
Parkash	Ragsdale
Annette	Robinson
Howard	Rose
Wayne	Rubner
Gurinder	Saran
Glenwood	Schoepp
Jack	Silva
Susan	Simosko
Robert	Sindelar
Reginald	Smith
Ronald	Stein
Barbara	Stipp
Pamela	Sue
Rubina	Sunderji
Peggy	Tam
Adeline	Tan
Brian	Taylor
Suzanne	Taylor
Barbara	Thompson
Rita	Thomson
Lawrence	Thorne
Maria	Ton
Tammie	Toriglia
Susan	Troesch
Lynn	Trottier
Paul	Vance
Janet	Vanyo
Trevor	Watson
Barry	Wilson
Colleen	Wong
Samantha	Wong
Mark	Wu
Marguerite	Yee
Amparo	Yen
Lindsay	Zakkour
Cameron	Zaremba