

PART 7 – CONTINUING PROFESSIONAL DEVELOPMENT

Definitions for Part

104 In this Part:

“CPD program” means the continuing professional development program required under section 105(1) [*Mandatory CPD program*];

“CPD program policies” means the policies and procedures referred to in section 105(4) [*Mandatory CPD program*];

“learning activities” means participating or engaging in training, courses, conferences, education programs, experiences, self-directed studies, assessments, or other activities that demonstrably support individual pharmacy professionals in maintaining currency of professional knowledge, skills and abilities.

Mandatory CPD program

- 105** (1) The registrar must establish and administer a continuing professional development program for the purpose of ensuring that the professional knowledge, skills and abilities of full pharmacists and pharmacy technicians remain current.
- (2) For certainty, the CPD program is not part of the quality assurance program required under Part 8 [*Quality Assurance*].
- (3) The CPD program must require each full pharmacist and pharmacy technician to complete learning activities on the basis of a 12-month cycle, in accordance with the CPD program policies.
- (4) Subject to this Part, the registrar may
- (a) establish requirements, limits and conditions for learning activities and individualized learning plans that the registrar considers necessary or advisable, having regard to the purpose of the CPD program as described in subsection (1), and
 - (b) establish any policies or procedures that the registrar considers necessary or advisable with respect to the administration of the CPD program, including without limitation policies and procedures to do the following:

- (i) set minimum requirements for the number of learning activities, or the number of hours of learning activities, that must be completed by licensees during each 12-month cycle;
 - (ii) specify an online portal or platform or other electronic method for licensees to maintain and submit records in accordance with section 107 [*Duty to maintain learning activity records*] and section 108 [*Verification of learning activities*], and require licensees to use the platform, portal or other method for maintaining and submitting those records;
 - (iii) set criteria for reviewing, evaluating and approving learning activities for the purpose of acceptance as meeting the CPD program requirements, and provide for reconsideration of decisions to refuse approval of learning activities;
 - (iv) provide for the carry-over of a portion of a licensee's accepted learning activities, in the form of credits or other recognition, from one year to the following year;
 - (v) facilitate the transition of new or reinstated licensees into the CPD program;
 - (vi) set the criteria or limits and conditions under which, for individual licensees, the registrar may waive, modify or give an exemption from a requirement, limit or condition of the CPD program.
- (5) The registrar may, under subsection (4), make different CPD program requirements, limits, conditions, policies or procedures for different classes of full pharmacists and pharmacy technicians or different pharmacy practice settings.
- (6) The registrar must publish the CPD program requirements, limits, conditions, policies and procedures on the College website.
- (7) Full pharmacists and pharmacy technicians must comply with all applicable requirements of the CPD program.

Learning related to Indigenous cultural safety and Indigenous-specific anti-racism

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Without limiting section 105 [*Mandatory CPD program*],

- (a) the registrar must set minimum annual requirements for full pharmacists and pharmacy technicians to participate or engage in

learning activities related to Indigenous cultural safety, cultural humility, and Indigenous-specific anti-racism, and

(b) every full pharmacist and pharmacy technician must, during each 12-month cycle, participate or engage in learning activities in accordance with the minimum requirements set under paragraph (a).

Duty to maintain learning activity records

- 107** (1) Every full pharmacist and pharmacy technician must, during each 12-month cycle of the CPD program and in accordance with the CPD program policies, maintain adequate supporting records to document compliance with the applicable learning activity requirements under this Part for the 12-month cycle.
- (2) For each 12-month cycle of the CPD program, every full pharmacist and pharmacy technician must retain the records described in subsection (1) for at least three years after the end of the 12-month cycle.

Verification of learning activities

- 108** (1) Every full pharmacist and pharmacy technician must submit to the registrar, in accordance with the CPD program policies, copies of the records described in section 107(1) [*Duty to maintain learning activity records*].
- (2) The registrar may cause audits of samples of full pharmacists and pharmacy technicians to be conducted as the registrar considers necessary or appropriate to verify compliance with applicable CPD program requirements under this Part.
- (3) The registrar may require a licensee to submit additional information
- (a) necessary to determine whether the licensee has met the applicable continuing professional development requirements under this Part, or
 - (b) as part of an audit under subsection (2).